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1	NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	12 November 2024									
4	Den Burn Restoration Project	NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured	SEPA Offer and MoU are signed. NHS has a place on the Steering Group - as neighbouring landowner and to embed health / wellbeing in the project. Funding for Concept Design mostly in place and Tender being drafted. Private sector Investment Brochure complete. Solicitation for funding will start. As commercially sensitive, details will require to remain confidential until agreed. Intention to Report back to Committee after Concept Design stage and funding in place to seek approval for Detailed Design.	Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment	D	This report will be best timed once response from funding bid is received, therefore March NZET Committee is suggested but this may need to be amended depending on when response from funding bid is received
5	Wellington Road Junction Improvements	To provide an update on progress to date and outline the outcome of the Wellington Road Junction Improvements Design Manual for Roads and Bridges DMRB Stage 2 Route Option Assessment Report and to advise on the next steps in development		Nathan Thangaraj	Operations	City Regeneration & Environment	8	Mobility		
6	Revoke the Anderson Drive and Wellington Road Air Quality Management Areas (AQMA) and amend the City Centre AQMA	To obtain Committee approval to revoke the Anderson Drive and Wellington Road Air Quality Management Areas (AQMA) and amend to the City Centre AQMA to omit particulates (PM10)		Aileen Brodie	Strategic Place Planning	City Regeneration & Environment	1 and 6	Empowerment		

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2	Expansion of Home Composting of Garden Waste	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to report to the Net Zero, Environment and Transport Committee on how the Council could encourage and support the expansion of home composting of garden waste		Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment	D	Officers are working on refreshing their communications plan for home composting and aim to start delivering messaging around April to tie in with the start of the gardening season and so it is proposed to now present this report in March 2025, to align better with the financial year, and to allow time to consider any further actions and to develop these.
12										
13	Nature Data: Outcomes of a Citywide Collaboration (Originally titled Biodiversity Data and Awareness - this report is the second of two reports, the first was reported in June 2024)	NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to develop and lead on two projects in partnership with other public bodies in the city to a) develop and monitor a suite of cross-organisation biodiversity and related data, i.e. land managed for nature, access to nature, engagement with nature, etc. to inform the Council and City's strategic direction and required on the ground actions and investments now and in the future; b) develop, implement and monitor a public and wider stakeholder awareness and engagement campaign on the value of nature to the City, its citizens and businesses, the risks to nature locally and the need for local action, what the Council & partners are doing and what others can also do in support of nature recovery across Aberdeen; and c) report back to this Committee within 12 months with the outcomes of these projects		Richard Brough / Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment	R	Officers recommend that this is no longer be reported to NZET Committee as there are no decisions for Members to make at this time. Instead a Service Update will be provided to Members, detailing what work has been carried out under this project.
14	Local Nature Conservation Site Review	To present the review		Gordon McLean	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment	D	This report is not tied to a statutory timescale and other work currently requires to be prioritised meaning this report needs to be moved back - likely to be March 2025
15	North East Scotland Active Travel Network Review	NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to report further progress to this Committee at an appropriate time following the public consultation process, within the next 12 months	The Regional Active Travel Network Review was approved by Nestrans Board in September. Officers will prepare a Service Update for Members informing them of this and advising of next steps	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility	D	Officers have advised that a service update is likely to be more appropriate than a report at this time, as this will be a progress update, with no specific recommendations at this stage for Committee

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2	Strategic Car Parking Review	Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible, as funding permits, and report the outcomes back to this Committee by the end of 2024	Funding and approval to commence was not formally obtained until April 2024, resulting in a slight delay to the project start. Difficulty obtaining data has resulted in further delays in reporting	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility	D	Given the delays experienced, officers have advised that March 2025 Committee is a more likely date for reporting
22	Aberdeen Cross City Connections - Active Travel Scheme Development	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.		Ken Neil	Strategic Place Planning	City Regeneration & Environment	8	Mobility	D	To date, funding has not been secured in 24/25 to enable progress to an outline business case. Officers will continue to pursue funding opportunities during 24/25 and in future financial years.
23										
24	21 January 2025									
25	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations	City Regeneration & Environment	8	Mobility		
26	Various Small Scale Traffic Management (Stage 3)	To report on the outcome of the consultation		Nazif Abdullah	Operations	City Regeneration & Environment	8	Mobility		
27	Draft Local Transport Strategy - Marketing and Engagement Strategy	NZET 03/09/24 - recognising that empowerment was one of the six enabling strategies of Net Zero Aberdeen, to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - People and Citizen Services, to develop a marketing and engagement strategy and report this to the January 2025 meeting with the objective of increasing understanding of the impact transport has on climate change and how transport solutions could contribute to making Aberdeen a great place to live, work, study and visit		Alan Simpson / Mark Yule	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
28	Bus Lane Enforcement programme	To update Members of the progress on the Bus Lane Enforcement programme, and to seek approval to progress the programme as outlined within the report. NZET 03/09/24 - to note that officers had advised that it was expected that a report would be presented to Committee within the next two cycles		David Dunne	Strategic Place Planning	City Regeneration & Environment	7	Mobility		
29	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
30	19 March 2025									

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2	Aberdeen Rapid Transit	<p>NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to report back to Committee on the ART Strategic Business Case by the end of financial year 2024/2025, including further exploration of the costs and risks associated with both a Bus Service Improvement Partnership and Franchise approach, and prior to moving to Outline Business Case.</p> <p>Also to agree that the multi-modal corridor studies be concluded at the end of the STAG Options Appraisal and the bus priority infrastructure options that align with the agreed ART routes be incorporated within the overall ART business case development process rather than continue as standalone projects.</p> <p>NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to incorporate the options for active travel provision into the Aberdeen Rapid Transit report to be reported back at the earliest opportunity (ref Westhill to Aberdeen City Centre Active Travel report)</p>	The ART Strategic Business Case will be reported back by the end of the financial year, likely to the March 2025 meeting. Bus priority and active travel infrastructure options from the multi-modal corridor studies will be fed into the ART Outline Business Case, subject to approval of the SBC	Kirsty Chalmers	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility			
36	10 June 2025										
37	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan		Steven Shaw	Operations	City Regeneration & Environment	1	Natural Environment			
38	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A			
39	Roads and Transport Related Budget Programme 2025 - 2026 (Annual Report)	This report is Business Critical to spend the allocated Capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2025/26		Neale Burrows	Operations	City Regeneration & Environment	7	N/A			
40	Implementation of Pavement Parking Prohibition	NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility			
41	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.		Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility			
42	9 September 2025										
43											

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2	South College Street Phase 2 / Riverside Drive Active Travel Improvements	Net Zero, Environment & Transport 27/03/24 - to note the findings of the option testing for the Riverside Drive active travel improvements (as described in paragraph 3.12 of this report) and instruct the Chief Officer – Strategic Place Planning to seek external funding to allow for the continued development of wider active travel connectivity improvements adjacent to and across the River Dee at this location and report any findings to a future meeting of this Committee.	Dependent on sourcing external funding to be able to progress. Potential for funding to be in place for 2025/26, in which case likely reporting would be early 2026. Officers are unable to commit to a date for reporting back until such time as funding can be identified.	Ken Neil	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
62										
63	SERVICE UPDATES									
64	Bus Partnership Fund Grants	CG&R 03/02/22 - to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis - agreed at NZET 10/01/23 that these be provided as service updates		Will Hekelaar	Strategic Place Planning				R	Due to the change in funding, this has now been changed into a City Region Deal project, therefore officers have suggested that service updates are no longer relevant at present as this is due to be reported on again early next year under the Aberdeen Rapid Transit project. Officers are therefore requesting removal of this item
65										
66	Property Level Protection Grants	NZET 03/09/24 - to instruct the Chief Officer - Operations to monitor take up of the grant and report back to the Committee via service update in Spring 2026 ahead of the Budget meeting	Spring 2026	Claire Royce	Operations					
67	Bus Patronage	NZET 09/05/23 - to note that officers would provide a service update in relation to any available data on bus patronage which could be shared (following from the Aberdeen Rapid Transit Options Appraisal report being considered)		Will Hekelaar	Strategic Place Planning					
68	Green Thread	NZET 16/01/24 - to note that the Environmental Manager had offered to discuss the Green Thread and work of the various groups in more detail with Members should they wish to contact him, and that a service update would also be circulated in due course		Steven Shaw	Operations					
69	EV Infrastructure Joint Procurement Exercise	NZET 20/06/23 - to note that officers would report back to a future Committee on the joint procurement exercise being undertaken in relation to EV infrastructure. As there are no actions for Committee to approve, it was agreed at NZET on 11/06/24 this this be presented as a service update. NZET 03/09/24 - to note that the Chief Officer - Strategic Place PLanning would arrange for officers to circulate a service update to Members		David Dunne	Strategic Place Planning	City Regeneration & Environment				

