

**Revenue Items Referred to the Budget Process**

The following items have been referred to the budget process which the Council is asked to provide a decision on whether they wish to take these projects further:

**Council – 3 July 2024**

**Culture Delivery and Funding Review – CR&E/24/207**

The report recommended:-  
that the Council -

- (a) note the findings and recommendations of the Cultural Funding and Delivery Review Report as detailed in Appendix 1;
- (b) note the progress in developing a Culture Investment Framework and application process, which would be presented to the August Finance and Resources Committee for approval; and
- (c) instruct the Chief Officer - City Development and Regeneration to undertake work to develop the Creative Industries Action Plan to build capacity and resilience within the creative sector and provide clarity of vision.**

The Council resolved:-  
to approve the recommendations.

**Appendix 14 provides details of the outcomes of the first year of the newly developed Cultural Investment Framework having been implemented. It recommends awards for 2025/26 Culture Investment and in-principle recommendations for 2026/27 and 2027/28 with respect to budget profiling.**

**The current budget provision in support of Culture Investment within Common Good is £1,191k and within General Fund is £394k, a total of £1,585k.**

**The recommendations as per the Panel amount to £1,429k. To support the Panel recommendations will mean a budget saving could be attributed of £156,000.**

**Council – 21 August 2024****Scheme of Governance Review 2024 – CORS/24/2234**

The report recommended:-

that the Council -

(a) approve Appendix C, Committee Terms of Reference, with effect from 26 August 2024, notes that a further review will be reported to Council in February 2025 following consideration of committee structures by the Governance Reference Group, and instruct the Interim Chief Officer - Governance to schedule a series of meetings from September for the Group to undertake this review;

(b) approve Appendix D, Powers Delegated to Officers, with immediate effect, and delegate authority to the Interim Chief Officer - Governance to make any further changes to Appendix 1 of that document which are necessary to reflect such approval;

(c) approve the revisions to the Standing Orders for Council, Committee and Sub-Committee Meetings as set out in Appendix B, with effect from 26 August 2024;

(d) approve the revisions to the Financial Regulations as set out in Appendix B, with effect from 26 August 2024;

(e) approve the revisions to the Procurement Regulations as set out in Appendix B, with effect from 26 August 2024;

(f) approve Appendix E, Member - Officer Relations Protocol, with effect from 26 August 2024;

(g) approve Appendix F, the Local Code of Corporate Governance, with effect from 26 August 2024;

(h) note the minutes of the Governance Reference Group of 20 March, 29 April, 9 May, 29 May, 3 June, 20 June and 2 August 2024, as contained at Appendix A;

(i) instruct the Interim Chief Officer - Governance to, following consultation with the Co-Leaders, make all other amendments to the Scheme of Governance which are necessary to reflect the decisions taken by the Council at this meeting in relation to this report;

(j) instruct the Interim Chief Officer - Governance to undertake a comparison of scrutiny models available, to report on these to the Governance Reference Group, including the Convener of the Audit, Risk and Scrutiny Committee, and to make recommendations for enhanced scrutiny within the report on Committee Terms of Reference to be presented to Council in February 2025;

(k) instruct the Interim Chief Officer - Governance to produce (and update and revise from time to time as necessary) a guidance note for Conveners concerning member behaviour in meetings, such note to include reference to relevant provisions in the Standing Orders, Member - Officer Relations Protocol and Councillors' Code of Conduct;

(l) note the current arrangements for cross-party working and that no additional groups are being proposed at this time;

(m) ratify the appointment of Mr Doug Haywood to the Education and Children's Services Committee with immediate effect;

(n) approve the Council Diary for 2025 as contained at Appendix G; and

**(o) consider the information regarding Nuclear Free Local Authorities contained within the report, and at Appendix H, and determines whether to join that organisation.**

The Council resolved:

That the Council -

- (1) approve the recommendations contained within the report and the addendums, with the exception of the inclusion of 'public parts of' in Standing Order 2.10 relating to the Lord Dean of Guild's attendance at Council meetings, subject to the following:-
- (2) instruct the Interim Chief Officer - Governance to include all members of the Planning Development Management Committee on the rota for the Local Review Body and to have a pool of substitutes who could be used should they be required, subject to the necessary planning training;
- (3) approve that the remainder of the decision made by Full Council on 26 April 2023 in relation to Local Review Body membership remain;
- (4) in relation to Standing Order 16.1, insert the following additional wording as shown in italics; "Subject to Standing Orders 12.14, 16.2 and 16.3 any Member will be entitled to attend any Committee or Sub Committee meeting of which they are not a member and will be entitled to ask questions and address the meeting for a maximum of 5 minutes";
- (5) in relation to Standing Order 34.1, insert the following additional wording as shown in italics; "Immediately following a vote at Committee or Sub Committee, at least one third of the membership of the Committee or Sub Committee may refer the matter to the Council, a Committee or Sub Committee for a decision (see Glossary for calculation), provided that they state a reason for referral; but subject always to the right of the Convener of the Committee or Sub Committee first mentioned to determine that the matter may not be so referred"; and
- (6) refer to the budget process the decision regarding whether to join the Nuclear Free Local Authorities.**

**NFLA have advised that the affiliation fee for Aberdeen City Council would be £3,074 per annum and individual memberships are available for Councillors as well.**

**Communities, Housing and Public Protection Committee – 5 September 2024****Aberdeen’s Future Library and Information Service Model – F&C/24/240**

The report recommended:

that the Committee -

- (a) note the work undertaken to develop a new model for Library and Information Services which aligns more deliberately to “education and lifelong learning” as a determinant of population health;
- (b) endorse the working vision for the Library and Information Services outlined at paragraph 3.32;
- (c) endorse the Future Model of Library and Information Services presented at paragraphs 3.33 – 3.38;
- (d) instruct the Executive Director Families and Communities to present a detailed phased Implementation Plan which reflects plans for internal zoning of the Central Library and testing of the Library and Information Service as an integral part of the emerging model of Family Support to the next meeting of the Communities, Housing and Public Protection Committee;
- (e) note the feedback on the Library and Information Service Management Rules; and
- (f) agree not to make Library Management Rules; and
- (g) agree to refer the previous income targets set against the library service to the budget setting process;**

The Committee resolved:

- (i) to note that the Executive Director – Families and Communities, would engage with Community Councils and ward members in regards to the future library and information service model at community level; and
- (j) to adopt the motion.

**To remove the fines budget from across the Library service will cost £14,275.**

## Net Zero, Environment and Transport Committee – 12 November 2024

### Future Operation of Controlled Parking Zones Y and YY (Garthdee and Kaimhill) – CR&E/24/313

The report recommended:-  
that the Committee –

- (a) note that discussions were undertaken by officers with Robert Gordon University (RGU), community representatives and local Members;
- (b) note that RGU provided options for a 3 or 5 year transition period, part-funded by the Council, reliant on the Council not charging residents for permits during this period;
- (c) note the community representatives response to the suggested transition period in section 3.4 of the report;
- (d) note the implications of not charging for resident permits for the 3 or 5 year period, as set out in the report;
- (e) agree that implementation of a transition period was not a feasible option and should not form part of the informal consultation which was to be carried out on the future of CPZ Y and YY;
- (f) note that the Chief Officer - Operations would now undertake the informal consultation previously instructed by this Committee in March 2024, as set out at section 3.8 of the report, and report back the results and recommendations in March 2025; and
- (g) instruct the Chief Officer – Finance to include expected changes in operating costs and income levels for Zones Y and YY in the budget process for 2025/26.

The Committee resolved:-

- (i) to approve recommendations (a), (b) and (c); and
- (ii) to instruct the Chief Officer - Operations to invite RGU, local Members, and community representatives, including Garthdee Community Council, to a discussion to consider further options and to report back on this as part of the budget process to the Council Budget meeting on 5 March 2025.**

Further to the above instruction, officers met with representatives from the community and Robert Gordon University, alongside Cllrs Yuill and Davidson. With regards to the RGU transition options shared within the above report, all representatives maintained the views stated within the above report, those being:

that RGU put forward a proposal that a 3 or 5-year structured withdrawal from the existing arrangement is put in place, a transitional period. They would provide a further voluntary financial contribution to the cost of running the scheme subject to residents not being charged for permits over the timescale of the agreement. ACC would require to contribute also;

that as a principle, Garthdee Community Council and the residents and community organisations believe that no-one should ever have to pay to park in this community, however there was a pragmatic suggestion of a compromise where RGU would pay for a period of 3-5 years that would give the residents something tangible to accept as part of a transition towards the CPZ either being removed or retained, with the residents paying for their permits. While not ideal from a resident's perspective, they

believe that it was a positive suggestion that would go a significant distance to addressing the colossal sense of anger within the community;

that the local members present acknowledged the strength of feeling from the community; and

that officers highlight the precedence, reputational damage and financial implication that could result from part funding a controlled parking zone, when other CPZ are not subject to the same provision.

The report also detailed the financial implications of the decision and these are repeated below.

Zone Y has around 582 residents and 780 visitors permits in circulation, whilst Zone YY has around 169 residents and 206 visitors permits in use.

Please see the table below for the potential income, if these permits were charged at the current permit prices for Zone RR (Old Aberdeen) and Zone Z (Foresterhill Campus) i.e. 1st permit £105 and 2nd permit £157.

	Zone Y	Zone YY
1st permit	£ 81,900.00	£ 21,630.00
2nd permit	£ 91,374.00	£ 26,533.00
Total	£ 173,274.00	£ 48,163.00

For a further breakdown of the cost implications, please see the following Appendices.

## Appendix 1 – Financial Implications of RGU Scenario 1, 2 and 3

	<b>Scenario 1 - 3 year phased exit by RGU</b>	<b>Scenario 2 - 3 year phased exit by RGU</b>	<b>Scenario 3 - 5 year phased exit by RGU</b>
<b>Change in Number of Permits issued</b>	None up to Year 3	None up to Year 3	None up to Year 5
<b>Change in funding from Robert Gordon University</b>	Year 1 – loss of £13.86k Year 2 - loss of £28.14k Year 3 - Loss of all income £42k	Year 1 - loss of £21k Year 2 - loss of £21k Year 3 - Loss of all income £42k	Year 1 - loss of £22k Year 2 - loss of £27k Year 3 - loss of £32k Year 4 - loss of £37k Year 5 - loss of £42k
<b>Change in funding from permit holders</b>	None up to Year 3	None up to Year 3	None up to Year 5
<b>Change in Voucher Sales Income</b>	None	None	None
<b>Change in PCN fine income</b>	None	None	None
<b>Change in management costs</b>	None	None	None
<b>Net Change in costs</b>	<b>Year 1 – £13.86k Year 2 - £28.14k Year 3 - £42.00k</b>	<b>Year 1 - £21k Year 2 - £21k Year 3 - £42k</b>	<b>Year 1 - £22k Year 2 - £27k Year 3 - £32k Year 4 - £37k Year 5 - £42k</b>

## Appendix 2 – Financial Implications of Officer Recommendation

	Scenario Options from RGU	Officer recommendation whereby permits are charged on completion of current agreement	Option to remove CPZ (if this is decided by a future committee)
<b>Change in Number of Permits issued</b>	None during years of operation	Decrease in the range of 5% to 50%	All Resident (approx. 750) and Visitor (approx. 1,000) permits removed
<b>Change in funding from Robert Gordon University</b>	Loss of up to £42k per annum	Loss of up to £42kpa	Loss of up to £42kpa
<b>Change in funding from permit holders</b>	None	Depending on customer resistance to charges: High income - new income of <b>£220k</b> Medium income - new income of <b>£165k</b> Low income - new income of <b>£110k</b>	None
<b>Change in Voucher Sales Income</b>	None	None	Loss of up to £15kpa
<b>Change in PCN fine income</b>	None	None	Estimated reduction of £200kpa
<b>Change in management costs</b>	None	None	Reduction of approx. £16k
<b>Cost of infrastructure changes</b>	None	None	£50k in first year
<b>Net Change in costs</b>	<b>Loss of up to £42k per annum</b>	Depending on customer resistance to charges: <b>High income - (£178k)</b> <b>Medium income - (£123k)</b> <b>Low income - (£68k)</b>	<b>Loss of up to £291k</b>