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1	FINANCE AND RESOURCES COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			26 March 2025						
4	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
5	Christmas Village Feedback Report (Annual Report)	The Committee on 13/3/24 agreed to instruct the Chief Officer – City Development and Regeneration to report back to the Finance and Resources Committee in March 2025 with the evaluation report of the 2024 event.		Matthew Williams	City Development and Regeneration	City Regeneration and Environment	2.1 3.2		
6	Performance Management Framework Report	To present Committee with the status of key operational performance measures and activity indicators relating to those Functions and Clusters within the remit of the Finance and Resources Committee		Alex Paterson	Data Insights	Corporate Services	2.1.3		
7	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024	The Committee on 12/09/24 noted that the report is delayed due to the complexity of the transmission pipeline route and the need for engagement with key external stakeholders. It is anticipated that the report will now be submitted in Spring 2025 (Likely March meeting)	Barry Davidson	Commercial and Procurement	Corporate Services	1.1.5	D	The report is further delayed due to the complexity of the transmission pipeline route and the need for engagement with key external stakeholders. It is anticipated that the report will now be submitted in Q4 2025.
8	Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts.		John Wilson	Capital	City Regeneration and Environment	1.1		
9	UK Shared Prosperity Fund 2025/26	Seek approval to allocate UKSPF grants to projects		Laura Paterson	City Development and Regeneration	City Regeneration and Environment	1.1.8		
10	Aberdeen City Region Deal - Transport Theme	To seek agreement to the virement of £575,000 of Aberdeen City Council contribution to the Aberdeen City Region Deal from the Strategic Transport Appraisal programme to the External Transport Links to Aberdeen South Harbour project		Stuart Bews	City Development and Regeneration	City Regeneration and Environment	1.1 1.1.8		

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11			07 May 2025						
12	Council Financial Performance – Quarter 4, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration		Lesley Fullerton	Finance	Corporate Services	1.1		
13	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
14	Ferryhill School Suitability Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
15	St Machar Grounds Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
16	Harlaw Academy Suitability Improvements: Outline Business Case	The Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case within the next 12 months.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
17	Cluster Risk Registers and Assurance Maps (Annual Report)	To present Cluster Risk Register and Assurance Maps in accordance with the Committee's Terms of Reference		Vikki Cuthbert / Ronnie McKean	Chief Officers	Directorate	2.1.4		
18	UK Shared Prosperity Fund 2025/26	Seek approval to allocate UKSPF grants to projects		Laura Paterson	City Development and Regeneration	City Regeneration and Environment	1.1.8		
19	School Estate Plan: VictoriA20:A21an School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan	The Committee on 12/2/25 noted that due to ongoing capacity pressures within the Capital and Corporate Landlord teams, and also given the scale and complexity of this project and the number of buildings which required to be reviewed and assessed in detail, completion of the feasibility study has taken longer than previously anticipated. This has delayed some of the technical and cost elements of the outline business case being finalised. It is now expected that the OBC will be presented to the Education and Children's Services committee in April, and thereafter to the Finance and Resources Committee for final approval in May 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		

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20	North of Scotland Electric Vehicle Charging Infrastructure Partnership	To inform Members and to see Delegated Authority for Contract Award, a Special Procurement Vehicle and migration of existing infrastructure to a private sector, commercial partner		Fiona Conti	Commercial and Procurement	Corporate Services	1.1.5 3.4		
21			06 August 2025						
22	Council Financial Performance – Quarter 1, 2025/26	to present the Council Financial Performance - Quartely report to Committee for consideration		Lesley Fullerton	Finance	Corporate Services	1.1		
23	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
24	South College Street Phase 2 - Outline Business Case	The Net Zero, Environment and Transport Committee on 27/3/24 agreed to instruct the Chief Officer – Strategic Place Planning to seek external funding to allow the continued development of the option agreed in (ii), including the development of an Outline Business Case, and report the Outline Business Case to the Finance and Resources Committee once completed		Ken Neil	Strategic Place Planning	City Regeneration and Environment			
25	Development Plan Scheme 2025 (Annual Report)	To seek approval of the Development Plan Scheme (DPS). The Planning (Scotland) Act 2019 (the Act) requires all Councils to prepare a Development Plan Scheme annually.		Abigail Burrows	Strategic Place Planning	City Regeneration and Environment	3.3		
26	Performance Management Framework Report	To present Committee with the status of key operational performance measures and activity indicators relating to those Functions and Clusters within the remit of the Finance and Resources Committee		Alex Paterson	Data Insights	Corporate Services	2.1.3		
27	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		

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28	Wellington Road Junction Improvements (WRJI) – Progress Report	The NZET Committee on 12/11/24 agreed to instruct the Chief Officer - Capital and the Chief Officer Strategic Place Planning to investigate funding opportunities for the future development and implementation of the project and report an Outline Business Case and conclusion of Stage 3 Scheme Assessment to the Finance and Resources Committee in Autumn 2025		Ross Stevenson/Alan McKay	Capital/Strategic Place Planning	City Regeneration and Environment			
29	Visitor Levy	the Committee on 12/2/25 agreed to instruct the Chief Officer - City Development and Regeneration to proceed with wider consultation and its subsequent evaluation and report back to the Finance and Resources Committee on the consultation, and seeking a decision on how to proceed, on 6 August 2025.		Jamie Coventry	City Development and Regeneration	City Regeneration and Environment	2.1.2 3.2 3.4		
30			05 November 2025						
31	Council Financial Performance – Quarter 2, 2025/26	to present the Council Financial Performance - Quartely report to Committee for consideration		Lesley Fullerton	Finance	Corporate Services	1.1		
32	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
33	Condition & Suitability 3 Year Programme (Annual Report)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.5, 1.1.8 4.1		
34	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations	City Regeneration and Environment	1.1.6		
35	Performance Management Framework Report	To present Committee with the status of key operational performance measures and activity indicators relating to those Functions and Clusters within the remit of the Finance and Resources Committee		Alex Paterson	Data Insights	Corporate Services	2.1.3		

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36	Outline Business Case: Northfield Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan	The ECS Committee on 17/09/24 agreed to instruct the Chief Officer – Corporate Landlord to proceed with a review of all public building assets in Northfield, which will include an assessment of options for the future of the primary schools. It is anticipated that any required outline business case relating to the findings of this review will be presented to the Committee for approval on 29 October 2025	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
37	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Finance and Resources Committee to enable Members to provide comment on the data contained within (Reporting Period is 16 October 2024 to 16 October 2025)		Mark Masson	Governance	Corporate Services	GD 8.5		
38	Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts.		Gale Beattie	Capital	City Regeneration and Environment	1.1		
39	Beachfront Shoreline Regeneration (Phase C) - Full Business Case	At its meeting of 8 February 2024, the Council, subject to the outcome of the budget process, instructed the Chief Officer - Commercial and Procurement to progress the Beachfront Shoreline Regeneration (Phase C) work to the completion of a Full Business Case (FBC) to Council, reporting back in October 2025 (on the short-medium interventions) and June 2026 (on the medium-long interventions).	Transferred from Council Planner on 11/12/24 - In line with the decision that officers would report future activity and updates on the City Centre and Beach Masterplan through the Finance and Resources Committee, it is recommended that this item be transferred to the Finance and Resources Committee.	Craig Innes	Commercial and Procurement	Corporate Services	1.1		
40	Medium Term Financial Strategy	The Council at its meeting on 5/3/25 agreed to instruct the Chief Officer - Finance to report to the Finance and Resource Committee with an updated Medium Term Financial Strategy no later than December 2025		Jonathan Belsford	Finance	Corporate Services			
41	Beach Ballroom Investment Plan	The Council at its meeting on 5/3/25 agreed to note the importance of the Beach Ballroom, both to the heritage of Aberdeen and as a key cornerstone project in the wider City Centre and Beach Masterplans, and instruct the Chief Officer - City Development and Regeneration and Chief Officer - Commercial and Procurement to bring back an investment plan to the Finance and Resources Committee no later than December 2025, which maintains the cultural heritage of the building, but also ensures that the building meets modern standards, to allow it to become commercially viable		Craig Innes	City Development and Regeneration & Chief Officer - Commercial and Procurement	City Regeneration and Environment			
42			TBC						

