Assurance Map

Cluster – Education and Lifelong Learning

Cluster Risk Register Risks (Reported to Education and Children's Services Committee)

1. **Education - Demographic demands** - Growing demographic demands result in service delivery pressures
2. **The perception of failure to record incidents of violence and aggressive behaviour against school staff.**
3. **Removal of Scottish Attainment Challenge funding** - If the Scottish Attainment Challenge Funding is removed schools will be unable to continue to afford interventions in place to support young people
4. **Risk that the number of Senior Leadership vacancies leads to staff in posts that are not of required quality**
5. **Specialist teacher shortage in secondary schools** - Risk that attainment in particular subjects will be impacted by the shortage of secondary specialist teachers.

Cluster Risk Register Risks (Reported to Communities, Housing and Public Protection Committee)

1. **Library Service Failure** - There is a risk that we are unable to deliver library services across all sites within current opening hours due to lack of staffing resource.

First Line of Defence (Do-ers)	Second Line of Defence (Helpers)	Third Line of Defence (Checkers)
- Trained and qualified staff - School Leadership Team oversight and quality assurance of day to day operations and finances in school - Targeted leadership training to develop leaders from within our current workforce - Use of teams to create support networks across subject areas in secondary - School health and safety procedures agreed annually - All staff involved in school risk assessment process - Designated school Health and Safety Reps - Risk assessments shared with all staff including Trade Union reps	- CMT Boards - Council Committees - Health and Safety guidance for schools - Identified health and safety team link for all schools - Child protection and safeguarding guidance and professional learning available to schools - Range of policies/procedures for schools to support consistent practice - Quality Improvement Framework setting expectations around accountability - Quality Improvement Visits to schools and Early Learning and Childcare provision - Quality Improvement Team monitoring of live data	- Education Scotland inspections - Care Inspectorate Inspections - HSE inspections - Health and Safety Team compliance visits to schools - ECMT data reviews - External Audit - Monthly budget print outs - Annual Internal Audit Plan - Audit Scotland and National Audit reports - Internal audit SEEMiS - 30/04/24 - Internal Audit – Preschool commissioned services – 06/12/24

• School risk registers in place in all schools with effective mechanisms in place for review and escalation • School Business Continuity Plans in place • Tracking and monitoring arrangements in place in all schools to track attainment • School positive behaviour management procedure agreed yearly • School child protection and safeguarding procedures agreed yearly • Yearly analysis of school community data to inform the school improvement plan • Regular review of applications for school placements in order to identify emerging trends • In house middle leadership training to support increase in internal candidates for Headship. • Regular meetings with Higher Education to understand demand for school placements from international students • Calendar of data gathering around the health and wellbeing needs of pupils • Monitoring of levels of vacancy in schools and ELC provisions • Continued expansion of ABZ campus • In-service days and staff meetings to address any identified vulnerabilities	• Service Business Continuity Plan • Monitoring of complaints • Improvement groups comprising central Officers and school staff identify and address emerging risks • Fortnightly Trade Union meetings • Fortnightly safeguarding meetings • Engagement with Parents and Carers • Data dashboard and Risk Register discussed fortnightly by Senior Leadership Team • Regular finance meetings with Senior Leadership Team • Assurance Team • Regular contact with ADES and COSLA	