

| | A | B | C | D | E | F | G | H | I |
|----|--|---|---------------|----------------------|--------------------------|---------------------------------|---------------------------|--|---|
| 1 | COMMUNITIES HOUSING AND PUBLIC PROTECTION COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Director | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | | | 27 May 2025 | | | | | | |
| 4 | Performance Report | The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education). | | Louise Fox | Data Insight | Corporate Services | 1.1.3 | | |
| 5 | Scottish Fire and Rescue Performance Report | To provide annual performance report for Scottish Fire and Rescue | | Andy Wright | Scottish Fire and Rescue | SFRS | 2.20 | | |
| 6 | Police Scotland Crime Prevention Thematic Report | To provide a report on crime prevention | | Kate Stephen | Police Scotland | Police Scotland | 2.20 | | |
| 7 | Police Scotland - Thematic Report - Wilful Fireraising | To provide a thematic report on Wilful Fireraising | | Kate Stephen | Police Scotland | Police Scotland | 2.20 | | |
| 8 | Police Scotland - Thematic Report - Community Safety – Dog Related Incidents | To provide a thematic report on Community Safety – Dog Related Incidents | | Kate Stephen | Police Scotland | Police Scotland | 2.20 | | |
| 9 | Housing Board Bi Annual report | At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity. Due to be reported November 2024 then May 2025. | | Eleanor Sheppard | | Families & Communities | 1.1.1 | | |
| 10 | Building Standards Activity Report | At the meeting on 21 November 2024, it was agreed to A to receive a further Building Standards Activity Report at the meeting of the Communities, Housing and Public Protection Committee on 27 May 2025. | | Grant Tierney | Strategic Place Planning | City Regeneration & Environment | 2.7 and 2.8 | | |
| 11 | Protective Services Food Regulatory Service Plan 2025-26 | To seek approval for the Food Regulatory Service Plan 2025-26 | | Andrea Carson | Governance | Corporate Services | 1.1.2 and 1.1.5 | | |
| 12 | Protective Services Occupational Health and Safety Regulatory Service Plan 2025/26 | To seek approval for the Protective Services Occupational Health and Safety Intervention Plan | | Alison Robertson | Governance | Corporate Services | 2.3 | | |
| 13 | Affordable Housing Update | To provide an update on affordable housing | | Mel Booth | Housing | Families & Communities | 1.1.1 | | |

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| 14 | Viability Assessment of Proposals from Owners of Properties with RAAC | At the Council meeting on 17 February 2025, it was agreed to note the alternative options proposed by the Torry RAAC Campaign Group Management Committee and instruct officers to explore the feasibility, benefits and risks associated with each option, alongside any other identified opportunities to support owners, and report the findings to a future meeting of the Communities Housing and Public Protection Committee. | | Stephen Booth | Corporate Landlord | Families & Communities | 1.1.1 | | |
| 15 | | | 26 August 2025 | | | | | | |
| 16 | Performance Report | The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education). | | Louise Fox | Data Insight | Corporate Services | 1.1.3 | | |
| 17 | Police Scotland Performance Report 2024/25 | To provide the performance report for 2024/25 from Police Scotland | | Kate Stephen | Police Scotland | Police Scotland | 2.20 | | |
| 18 | Reinforced Autoclaved Aerated Concrete (RAAC) | At Council on 21 August 2024, it was agreed to instruct the Chief Officer - Corporate Landlord in consultation with the Chief Officer - Capital, Chief Officer - Housing, and the Chief Officer - Finance, to assess the 'building new homes' option as alluded to in Option 4b with consideration towards undertaking a detailed masterplanning exercise assuming the site is vacant to determine future redevelopment proposals. For the wider site give consideration to creation of appropriate greenspace, preferred housing mix, opportunities to extend tenure mix and provision for housing for varying need and report this to a future meeting of the Communities, Housing and Public Protection Committee in 2025 (as early as possible); | | Jacqui McKenzie/ Stephen Booth/ Alan McKay/ Jonathan Belford | Various | Various | | | |
| 19 | Aberdeen Local Housing Strategy | Following consultation, the final Local Housing Strategy will be produced and published in Spring 2025. | | Mel Booth | Housing | Families & Communities | 1.1.1 | | |
| 20 | Strategic Housing Investment Plan | To approve the Strategic Housing Investment Plan. | | Mel Booth | Housing | Families & Communities | 1.1.1 | | |
| 21 | Cost Neutral Environmental Enforcement | At the meeting on 6 July 2023, the Committee resolved:(i) to agree the implementation of a 12-month pilot programme with the selected supplier for the enforcement of Littering, Dog Fouling and Fly Tipping legislation; and (ii) to instruct the Chief Officer - Early Intervention and Community Empowerment to monitor and evaluate the pilot and prepare a report for Communities Housing and Public Protection Committee on conclusion of the pilot in 2024. | The pilot commenced on 12 February 2025 and a report will be brought back end of 2025/ start of 2026 | Mark Wilson | Governance | Corporate Services | 1.1.1 and 1.1.2 | | |

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| 22 | Annual Assurance Statement | Annual submission required to the Scottish Government Oct/Nov 2025 | | Jacqui McKenzie | Housing | Families & Communities | 1.1.1 | | |
| 23 | Rent Assistance Fund 2024/25 | At the meeting on 28 March 2024, it was agreed to instruct the Chief Officer – Finance to present a further evaluation covering the full 12 months of the pilot to be presented to the Communities, Housing and Public Protection Committee after one full year of operation. | | Jonathan Belford | Finance | Corporate Services | 1.1.1 | | |
| 24 | Cluster Risk Registers and Assurance Map Reporting 2025 | To provide cluster risk registers and assurance maps. | | Various | Various | Various | 1.1.4 | | |
| 25 | Capital Programme Update | To provide an update in relation to the capital programme | | Alan McKay | Capital | City Regeneration & Environment | 1.1.1 | | |
| 26 | | | 11 November 2025 | | | | | | |
| 27 | Performance Report | The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education). | | Louise Fox | Data Insight | Corporate Services | 1.1.3 | | |
| 28 | Review of the Non Traditional Housing Stock | At the meeting on 17 January 2023, it was agreed to instruct the Chief Officer – Corporate Landlord to review the HRA's non traditional housing stock to identify properties that will be unable to meet future environmental or other standards, identify a budget to undertake these inspections within the 2023/24 budget and report back to this Committee on progress in November 2023. | Consultation works on the future of the City centre multi's has been undertaken with excellent level of tenant and owners participation. Further works has not been progressed as staff time has been diverted to other RAAC related issue. We now anticipate that this work will be aligned to the Housing Asset Model/Plan. | Stephen Booth | Corporate Landlord | Families & Communities | 1.1.1 | | |
| 29 | Scottish Fire and Rescue Service | To provide a six monthly performance report | | Andy Wright | Scottish Fire and Rescue | Scottish Fire and Rescue | 2.20 | | |
| 30 | Housing Board Bi Annual Report | At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity. | | Eleanor Sheppard | | Families & Communities | 1.1.1 | | |
| 31 | Busking Code of Conduct | At the meeting on 5 September 2024, it was agreed to request that a report be brought back to this Committee in due course on how the Code of Conduct has worked following its implementation. | | Mark Wilson | Governance | Corporate Services | 1.1.5 | | |

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| 32 | Update on Consultation Exercise for City Centre Multi Storeys | At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Corporate Landlord to revisit the costs, risks and deliverable timescales for all options in an updated Business Case and to report this to a future meeting of this committee and to reflect the future risk and financial requirements for these buildings in the Housing Revenue Account budget process for 2025/26. | | Stephen Booth | Corporate Landlord | Families & Communities | 1.1.1 | | |
| 33 | | | Future reports | | | | | | |
| 34 | Grampian Joint Health Protection Plan | At the meeting on 30 May 2024 it was noted that the plan would be reviewed again in 2026. | | Hazel Stevenson | Governance | Corporate Services | 2.2 | | |
| 35 | Aberdeen City Local Housing Strategy Update | At the meeting on 30 May 2024, it was agreed to instruct the Chief Officer – Housing in collaboration with the Chief Officer – Aberdeen City Health and Social Care Partnership, to report back to the Communities, Housing and Public Protection Committee within 12 months on the implementation of the hybrid care and support model at Provost Hogg Court to evaluate the effectiveness before considering potential implementation in other parts of the city. | | Jacqui McKenzie | Housing | Families & Communities | 1.1.1 | | |
| 36 | Anti Modern Slavery report | At the meeting on 30 May 2024, it was agreed that a report be brought back to this Committee in 2 years time, to provide an evaluation of the implementation of the statement. | | Sandie Scott/ Isla Newcombe | People & Citizen Services | Corporate Services | GD 8.1 | | |
| 37 | Reinforced Autoclaved Aerated Concrete (RAAC) | At Council on 21 August 2024, it was agreed to instruct the Chief Officer - Housing to continue the re-homing process and report progress to the Communities, Housing and Public Protection Committee on a regular basis, noting that there may be requirements to commence legal proceedings under the Scottish Tenancy Agreements, where tenants refused to move to alternative accommodation having received reasonable offers of alternative accommodation to ensure that tenant safety remains the Council's primary objective; | | Jacqui McKenzie | Housing | Families & Communities | | | |
| 38 | Housing (Scotland) Bill 2024 | At the meeting on 5 September 2024, it was agreed to instruct the Chief Officer – Housing to provide a report or Service Update, as that Chief Officer deems appropriate, on the Bill as it progresses through Stage 2 of the parliamentary process; and to instruct the Chief Officer – Housing to report to this Committee with a full Implementation Plan when the Bill has progressed through Stage 3 of the parliamentary process. | | Jacqui McKenzie | Housing | Families & Communities | | | |

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| 39 | Housing (Cladding Remediation) (Scotland) Bill | To provide an update on the Housing (Cladding Remediation) (Scotland) Bill | This report will go as a service update as there isn't enough definitive detail around the implications of the change in legislation. A full report and implementation plan will go through Committee when the legislation is further through the parliamentary process. | Stephen Booth | Corporate Landlord | Families & Communities | | | |
| 40 | Aberdeen City's Strategic Housing Investment Plan 2025/26 - 2029/30 | At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Housing to report back to Committee with the implications of the resource planning assumptions, when they were made available from Scottish Government as detailed at 3.5. | | Jacqui McKenzie | Housing | Families & Communities | 1.1.1 | R | This is incorporated in the housing bi annual report. |
| 41 | Resilience Annual report | Annual report to be submitted to CHPPC. Last one submitted March 2025 so likely March 2026. | | Fiona Mann | Governance | Corporate Services | 2.12 | | |
| 42 | Justice Social Work Service Annual Performance Report 2024-25 | Annual report for Justice Social Work Performance. Reported in march 2025 so likely March 2026 | | Val Vertigans | AHSCP | | 2.1 | | |
| 43 | Resettlement Delivery Plan | At the meeting on 11 March 2025, it was agreed to instruct the Chief Officer - Housing to report progress against the Plan, and any proposed changes to the Plan in light of changing circumstances, to the Communities, Housing and Public Protection Committee on a yearly basis. Likely March 2026 | | Jacqui McKenzie | Housing | Families & Communities | 1.1.1 and 1.1.15 | | |
| 44 | Community Safety Partnership System Awareness | At the meeting on 11 March 2025, it was agreed to instruct the Interim Chief Officer – Governance to report back to the most relevant meeting of the Communities, Housing and Public Protection Committee on the outcome of efforts to formalise the Community Safety Partnership Board. | | Mark Wilson | Governance | Corporate Services | 1.1.1, 2.20 and 2.21 | | |
| 45 | | | Service Updates | | | | | | |
| 46 | Family Support Model Implementation Plan | At the meeting on 21 November 2024, the Committee agreed to instruct the Executive Director Families and Communities to report back on progress within one calendar year and make any reports presented to the Education and Children's Services Committee available to members of Communities, Housing and Public Protection through a Service Update | | Eleanor Sheppard | Families & Communities | Families & Communities | | | |
| 47 | Woolmanhill Hospital | At the meeting on 14 January 2025, the Committee agreed to instruct the Chief Officer – Strategic Place Planning to liaise with the developer around site security and development progress and to provide a service update to this Committee by August 2025 | | David Dunne | Strategic Place Planning | City Regeneration & Environment | | | |

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| 48 | RAAC | At the meeting on 11 March 2025, it was agreed that any changes to the indicative phases of demolition be shared with Elected Members via a Service Update and of course, with the affected communities | | Scott Whielaw | Capital | City Regeneration & Environment | | | |
| 49 | Annual Effectiveness Report | At the meeting on Council on 16 April 2025, it was agreed that Annual Effectiveness Report would now be a service update | | Lynsey McBain | Governance | Corporate Services | | | |