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1	<b>NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Aberdeen Adapts and Net Zero Themes</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>10 June 2025</b>									
4	Place Based Strategy Framework	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set ou in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy	June 2025 Report thereafter as annual Service Update	David Dunne	Strategic Place Planning	City Regeneration & Environment	1 & 8	All		
5	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan	June 2025 report	Steven Shaw	Operations	City Regeneration & Environment	1	Natural Environment		
6	Den Burn Restoration Project	NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured		Sue Cumming	Strategic Place Planning	City Regeneration & Environment	8	Natural Environment		
7	Bus Lane Enforcement programme	NZET 19/03/25 - Instruct the Chief Officer of Strategic Place Planning to report back to next meeting of the Committee with a programme for the use of BLE and LEZ surpluses for 2025/26, using the agreed framework.  To approve the allocation of funding from the Bus Lane Enforcement and Low Emission Zone surpluses, as set out in Table 4 of this report, and to instruct the Chief Officer of Strategic Place Planning to work with relevant partners and to report back to this Committee on the progress of these projects.		David Dunne	Strategic Place Planning	City Regeneration & Environment	7	Mobility		
8	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet	The next report on EV Infrastrucutre will follow the completion of the procurement exercise to secure an EV Partner. Final date for submission of bids is the end of February and evaluation will take place directly after this with outcomes then reported to this committee	Stephen Booth / Mark Reilly / David Dunne	Corporate Landlord / Operations / Strategic Place Planning	Families and Communities/City Regeneration and Environment	1	Mobility	D	Award for Preferred Bidder on the EV contract went to Finance & Resources Committee on May 7th 2025. It is proposed that this report be aligned with the report on the 'On Street Electric Vehicle Charging Points' which is to be presented to Committee in November.

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2	Aberdeen Rapid Transit	NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to incorporate the options for active travel provision into the Aberdeen Rapid Transit report to be reported back at the earliest opportunity (ref Westhill to Aberdeen City Centre Active Travel report)  NZET 19/03/25 - (i) to instruct the Chief Officer - Strategic Place Planning to bring a report on the ART Strategic Business Case to this Committee in June 2025; (ii) instruct the Chief Officer - Strategic Place Planning to bring a further update on the development of a Bus Services Improvement Partnership Plan (BSIP) to this Committee in June 2025, including further development of the proposed BSIP Schemes, being promoted jointly with Aberdeenshire Council, identified at paragraph 3.13 of the report; and (iii) Instruct the Chief Officer - Strategic Place Planning to report back to this Committee in June 2025 on the Scottish Government's proposed Bus Infrastructure Fund and £2 flat bus fare pilot, as referenced at paragraphs 3.17-3.19 of the report		Kirsty Chalmers	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
9										
10	Draft Local Transport Strategy - Marketing and Engagement Strategy	NZET 03/09/24 - recognising that empowerment was one of the six enabling strategies of Net Zero Aberdeen, to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - People and Citizen Services, to develop a marketing and engagement strategy and report this to the January 2025 meeting with the objective of increasing understanding of the impact transport has on climate change and how transport solutions could contribute to making Aberdeen a great place to live, work, study and visit		Alan Simpson / Mark Yule	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
11	Strategic Car Parking Review	Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible, as funding permits, and report the outcomes back to this Committee by the end of 2024		Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
12	£1 Off-Street Parking Fees	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to implement £1 off-street parking fees after 5pm, and to run this for six months before reporting the impact on the city centre to the Net Zero, Environment and Transport Committee		Neale Burrows	Operations	City Regeneration & Environment	8	N/A		

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2	Parking Prohibition Implementation Update	NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
19	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.		Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
20										
21	20mph Speed Limit Proposal (Central/South)	NZET 11/06/24 - (i) to instruct the Chief Officer - Operations to promote the Traffic Regulation Orders for 20mph of those streets located within residential areas identified in Appendix 2 of the report, and on conclusion of the TRO process, with or without objections, report back to this Committee for consideration prior to implementation; (ii) to instruct the Chief Officer - Operations to report to Committee those streets, identified in Appendix 2, meeting the place criteria or linking sections of roads meeting the place criteria which would encourage a more consistent reduction in speed across a wider areas that could be made 20mph under Temporary TROs, reporting the results of an informal public consultation process		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
22	9 September 2025									
23	Low Emission Zone - Costs & Income	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to submit a report to this Committee in Summer 2025 identifying the costs and income associated with operation of the LEZ during the 2024/25 financial year, including a proposed programme for the use of any surplus income.	Summer 2025 - It will be July 2025 before we know what full year 1 income is so reporting in summer 2025 is achievable	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8			
24	Local Heat & Energy Efficiency Strategy (LHEES)	To seek approval on the Council's Local Heat & Energy Efficiency Strategy		Stephen Booth	Corporate Landlord	Families & Communities	1	Buildings & Heat		
25	Air Quality Progress	To update committee members on the annual air quality monitoring results for 2024		Nick Glover	Strategic Place Planning	City Regeneration & Environment	1 and 6			
26	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.  NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		
27	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		

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2	Building Performance Criteria - Energy Efficiency	<p>Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023</p> <p>NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken</p>	To note the verbal update at the June 2024 meeting that the building performance policy and standards were currently being updated in accordance with the national standards which had recently been produced and that a report would be presented to a future meeting on progress and any changes which might be required	Stephen Booth	Corporate Landlord	Families and Communities	1	Building, Heat & Infrastructure		
36	Review of Waste Strategy	NZET 27/03/24 - to instruct the Chief Officer - Operations to report the review of the waste strategy through this Committee starting in Autumn 2024	A draft strategy is currently being developed and is being taken through the corporate governance process. Further work is required to the document before it can be reported to committee. It is therefore proposed that the report will be taken to NZET later in 2025, to a Committee meeting to be confirmed.	Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment		
37										
38	The Aberdeen City Council (City Centre, Aberdeen) (Traffic Management) (Experimental) Order 2023 - Implementation	Urgent Business Committee 18/12/24 - to instruct the Chief Officer - Operations, should there be no objections received during the statutory consultation period, to make an appropriate Traffic Regulation Order giving effect to the removal of the ban on right turns from Union Terrace onto Rosemount Viaduct or to report back to the Net Zero, Environment and Transport Committee if objections are received during the statutory consultation period		Neale Burrows	Operations	City Regeneration & Environment	8	Mobility	R	Works now complete - Officers therefore recommend this item for removal

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39	Draft Local Transport Strategy 2023-2030	NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to develop a refreshed Draft Local Transport Strategy, appendices and supporting documents and report these back to Committee at the earliest opportunity to seek Committee approval for a further period of public consultation		Alan Simpson	Strategic Place Planning	City Regeneration & Environment	8	Mobility		An update on the engagement activities to be used to further develop the Local Transport Strategy is also on the Agenda for this Committee. The timings around this strategy mean that Officers expect to report back in 2026, but cannot predict a precise date at this stage due to the uncertain timescales around the Local Development Plan's Gate Check process.
40	Transport Delivery Programme	City Growth & Resources Committee 05/12/19 - to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the Sustainable Urban Mobility Plan (SUMP) and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.	Regional Active Travel Network Review (prioritised programme of active travel projects) potentially supercedes this.  Recommend holding this item until the Active Travel Network Review is completed and options are put forward to next year's capital plan and external funders.	Nicola Laird	Strategic Place Planning	City Regeneration & Environment	7	Mobility	R	This is a historic instruction from 2019, however the need to develop a delivery or action programme is still sound. It is recommended that this be taken forward through the LTS rather than be reported separately. - Officers therefore recommend this item for removal
41	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee	The Northern Roads Collaboration Joint Committee is currently not meeting. A letter is being sent out to neighbouring authorities to establish if there is an appetite to reconvene or cease future committee meetings. Previously another authority chaired and provided support for the committee. This is no longer available. Officers are unable to commit to a reporting date until the appetite of the neighbouring authorities is established.	Neale Burrows	Operations	City Regeneration & Environment	7	Mobility		

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2	A92 Haudagain Improvement – Detrunking Settlement	To present the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to committee until May 2023 at the earliest	Information is still awaited from Transport Scotland	Neale Burrows	Operations	City Regeneration & Environment	8	Mobility	R	A report on the detrunking settlement was heard by Finance & Resources Committee on 12 February 2025 - Officers therefore recommend this item for removal from the NZET planner
45										
46	2026									
47	Citywide implementation of 20mph speed limit	NZET 11/06/24 - (i) to instruct the Chief Officer - Operations to promote the Traffic Regulation Orders for 20mph of those streets located within residential areas identified in Appendix 2 of the report, and on conclusion of the TRO process, with or without objections, report back to this Committee for consideration prior to implementation; (ii) to instruct the Chief Officer - Operations to report to Committee those streets, identified in Appendix 2, meeting the place criteria or linking sections of roads meeting the place criteria which would encourage a more consistent reduction in speed across a wider areas that could be made 20mph under Temporary TROs, reporting the results of an informal public consultation process; and (iii) to instruct the Chief Officer - Operations to bring a report back, working with Police Scotland, in 24 months on the impact and enforcement on vehicle speeds on the roads where 20mph has been introduced	Suggested that report is made at end of 2026 to allow for the operation of the scheme for several months and review could be accommodated within workstreams.	Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility	D	This scheme is being delivered in 3 packages with the first being consulted through Aug/Sept/ Oct. The results of the first consultation was reported to January 2025 NZET. The next two areas have been consulted through Mar/ Apr/ May 25 with objections being reported to NZET June 2025. Reporting back in June 2026 may not be possible as the measures are to be installed by end of 2025, leaving less than 6 months operation citywide. Little data and review can be carried out within these months given resources available within the team. - DELAYED
48	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner	January 2026	Paul Davies	Operations	City Regeneration & Environment	7	N/A		
49	School Streets Pilot	NZET 21/01/25 - to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Education and Lifelong Learning and the Chief Officer - Operations, to write to chairs of Parent Councils and Head Teachers to invite applications from suitable schools including secondary schools for a School Streets Pilot, and to report back to this Committee within 12 months with the level of interest received and any proposed next step	January 2026	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		An update on the Active Travel measures around schools is also on the Agenda for this Committee and sets out a recommendation that progress be taken forward by Service Update moving forward. Depending on the decision taken by the Committee on the Active Travel to Schools report, this item may be removed from the planner.

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2	Local Nature Conservation Site Review	NZET 19/03/25 - to instruct the Chief Officer – Strategic Place Planning to report back to this Committee with recommendations arising from stage 2 of the LNCSs Review process, in particular the addition of any new LNCSs, by the third quarter of 2026	Third quarter 2026	Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1 and 8	Natural Environment		
50	South College Street Phase 2 / Riverside Drive Active Travel Improvements	Net Zero, Environment & Transport 27/03/24 - to note the findings of the option testing for the Riverside Drive active travel improvements (as described in paragraph 3.12 of this report) and instruct the Chief Officer – Strategic Place Planning to seek external funding to allow for the continued development of wider active travel connectivity improvements adjacent to and across the River Dee at this location and report any findings to a future meeting of this Committee.	Dependent on sourcing external funding to be able to progress. Potential for funding to be in place for 2025/26, in which case likely reporting would be early 2026. Officers are unable to commit to a date for reporting back until such time as funding can be identified.	Ken Neil	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility	R	No funding has been available to progress this project over recent years. It is proposed to remove the report from the planner until such time that funding does become available to progress - REMOVE
51	Council Climate and Nature Plan Update	To present for approval a Council Climate and Nature Plan as the update to the previous Council Climate Change Plan 2021-2025	Q2 2026	Alison Leslie	Strategic Place Planning	City Regeneration & Environment	3	All		
52	Net Zero Aberdeen & Aberdeen Adapts Update	To present for agreement the updated Net Zero Aberdeen and Aberdeen Adapts	Q3 2026	TBC	Strategic Place Planning	City Regeneration & Environment	8	All		
53										
54										
55	<b>SERVICE UPDATES</b>									
56	Property Level Protection Grants	NZET 03/09/24 - to instruct the Chief Officer - Operations to monitor take up of the grant and report back to the Committee via service update in Spring 2026 ahead of the Budget meeting	Spring 2026	Claire Royce	Operations					
57	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations					2025 service update issued on 10 February 2025
58	EV Infrastructure Joint Procurement Exercise	NZET 20/06/23 - to note that officers would report back to a future Committee on the joint procurement exercise being undertaken in relation to EV infrastructure.  As there are no actions for Committee to approve, it was agreed at NZET on 11/06/24 this to be presented as a service update.  NZET 03/09/24 - to note that the Chief Officer - Strategic Place Planning would arrange for officers to circulate a service update to Members		David Dunne	Strategic Place Planning	City Regeneration & Environment			R	A report went to Finance & Resources Committee on 7th May 2025 therefore it is recommended that this service update is removed
59	Place Based Strategy Framework	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set out in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy	June 2025	David Dunne	Strategic Place Planning	City Regeneration & Environment				June 2025 Report thereafter as annual Service Update

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60	Nature Awareness Campaign	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to continue working on the campaign with citywide partners and provide a service update within 12 months of this report	By June 2025	Richard Brough / Gordon McLean	Strategic Place Planning	City Regeneration & Environment				
61	Open Space Audit	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to finalise the reports and circulate via service update		Guy Bergman	Strategic Place Planning	City Regeneration & Environment				
62	Northern Roads Collaboration Joint Committee	NZET 03/09/24 - to note that officers would circulate an update to Members outwith the meeting in relation to the Joint Committee		Neale Burrows	Operations	City Regeneration & Environment				
63	Draft Local Transport Strategy	NZET 03/09/24 - to note the need for a broader representation of the residents of Aberdeen in the responses to the consultation and instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Data Insights to report back to committee via service update the measures in place to increase the response from under-represented groups and to align more closely to the demographic profile of the city		Alan Simpson	Strategic Place Planning	City Regeneration & Environment				An update on the engagement activities to be used to further develop the Local Transport Strategy is on the Agenda for this Committee. Depending on the decision taken by the Committee on the LTS Engagement report, this item may be removed from the planner.
64	Just Transition Collaboration Fund (poss. Report to F&R)	To provide Members with an update on the Aberdeen Just Transition Collaboration initiative - a 100% externally funded short-term partnership.	By end 2025/26	Sinclair Laing	Strategic Place Planning	City Regeneration & Environment		Empowerment		
65	Annual Committee Effectiveness Report	Council 16/04/25 - to present the effectiveness reports as service updates at the end of each year		David Dunne	Strategic Place Planning	City Regeneration & Environment				