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| 1 | NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Director | Terms of Reference | Aberdeen Adapts and Net Zero Themes | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | 10 June 2025 | | | | | | | | | |
| 4 | Place Based Strategy Framework | NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set ou in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy | June 2025 Report thereafter as annual Service Update | David Dunne | Strategic Place Planning | City Regeneration & Environment | | All | | |
| 5 | Trees and Woodland | Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan | June 2025 Report | Steven Shaw | Operations | City Regeneration & Environment | 1 | Natural Environment | | |
| 6 | Den Burn Restoration Project | NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured | | Sue Cumming | Strategic Place Planning | City Regeneration & Environment | 8 | Natural Environment | | |
| 7 | Bus Lane Enforcement programme | NZET 19/03/25 - Instruct the Chief Officer of Strategic Place Planning to report back to next meeting of the Committee with a programme for the use of BLE and LEZ surpluses for 2025/26, using the agreed framework. To approve the allocation of funding from the Bus Lane Enforcement and Low Emission Zone surpluses, as set out in Table 4 of this report, and to instruct the Chief Officer of Strategic Place Planning to work with relevant partners and to report back to this Committee on the progress of these projects. | | David Dunne | Strategic Place Planning | City Regeneration & Environment | 7 | Mobility | | |
| 8 | Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet | City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet | The next report on EV Infrastructure will follow the completion of the procurement exercise to secure an EV Partner. Final date for submission of bids is the end of February and evaluation will take place directly after this with outcomes then reported to this committee | Stephen Booth / Mark Reilly / David Dunne | Corporate Landlord / Operations / Strategic Place Planning | Families and Communities/City Regeneration and Environment | 1 | Mobility | D | Award for Preferred Bidder on the EV contract went to Finance & Resources Committee on May 7th 2025. It is proposed that this report be aligned with the report on the 'On Street Electric Vehicle Charging Points' which is to be presented to Committee in November. |

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| 2 | Aberdeen Rapid Transit | <p>NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to incorporate the options for active travel provision into the Aberdeen Rapid Transit report to be reported back at the earliest opportunity (ref Westhill to Aberdeen City Centre Active Travel report)</p> <p>NZET 19/03/25 - (i) to instruct the Chief Officer - Strategic Place Planning to bring a report on the ART Strategic Business Case to this Committee in June 2025; (ii) instruct the Chief Officer - Strategic Place Planning to bring a further update on the development of a Bus Services Improvement Partnership Plan (BSIP) to this Committee in June 2025, including further development of the proposed BSIP Schemes, being promoted jointly with Aberdeenshire Council, identified at paragraph 3.13 of the report; and (iii) Instruct the Chief Officer - Strategic Place Planning to report back to this Committee in June 2025 on the Scottish Government's proposed Bus Infrastructure Fund and £2 flat bus fare pilot, as referenced at paragraphs 3.17-3.19 of the report</p> | | Kirsty Chalmers | Strategic Place Planning | City Regeneration & Environment | 7 and 8 | Mobility | | |
| 9 | Draft Local Transport Strategy - Marketing and Engagement Strategy | NZET 03/09/24 - recognising that empowerment was one of the six enabling strategies of Net Zero Aberdeen, to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - People and Citizen Services, to develop a marketing and engagement strategy and report this to the January 2025 meeting with the objective of increasing understanding of the impact transport has on climate change and how transport solutions could contribute to making Aberdeen a great place to live, work, study and visit | | Alan Simpson / Mark Yule | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | | |

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| 2 | | | | | | | | | | |
| 11 | Strategic Car Parking Review | Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible, as funding permits, and report the outcomes back to this Committee by the end of 2024 | | Will Hekelaar | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | | |
| 12 | £1 Off-Street Parking Fees | Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to implement £1 off-street parking fees after 5pm, and to run this for six months before reporting the impact on the city centre to the Net Zero, Environment and Transport Committee | | Neale Burrows | Operations | City Regeneration & Environment | 8 | N/A | | |
| 13 | North East Scotland Active Travel Network Review | NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to report further progress to this Committee at an appropriate time following the public consultation process, within the next 12 months | The Regional Active Travel Network Review was approved by Nestrans Board in September. Officers have advised that a service update is likely to be more appropriate than a report at this time, as this will be a progress update, with no specific recommendations at this stage for Committee | Will Hekelaar | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | R | A Service Update was circulated in February 2025. Further development of the Network and the next steps for the City will come forward in the revised Local Transport Strategy. - REMOVE |

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| 2 | Net Zero Aberdeen & Aberdeen Adapts: Annual Report 2024/25 | Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary | This report will now be presented in June each year. This is due to the fact the information will not be available by March in time to report to Committee, and the prioritisation of the work around carbon budgeting which requires to be prepared at this time of the year | Emma Young / Sinclair Laing | Strategic Place Planning | City Regeneration & Environment | 5 | All | D | Previously scheduled to this Committee for June 2025, this has been moved to September 2025 to facilitate an already very full June Committee Agenda. This is possible because there are no statutory or other drivers for if / when this must be reported. |
| 14 | | | | | | | | | | |
| 15 | Active Travel to School - Supporting Healthy, Active and Safe Travel | NZET 21/01/25 - to instruct the Chief Officer - Strategic Place Planning to ensure that any travel behaviour change programme for 2025/26 continued to support healthy, active and safe travel amongst children and young people and report back within six months on what steps could be taken to increase uptake of under-utilised interventions such as walking buses or bike trains | | Will Hekelaar | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | | |
| 16 | Cluster Risk Register Reporting | To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference. | | Mark Reilly / David Dunne | Operations / Strategic Place Planning | City Regeneration & Environment | 9 | N/A | | |
| 17 | Net Zero, Environment & Transport Performance Report | To present the performance report | | Louise Fox | Data Insights | Corporate Services | 7 | N/A | | |
| 18 | Roads and Transport Related Budget Programme 2025 - 2026 (Annual Report) | This report is Business Critical to spend the allocated Capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2025/26 | | Neale Burrows | Operations | City Regeneration & Environment | 7 | N/A | | |
| 19 | Parking Prohibition Implementation Update | NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that | | Tolu Olowoleru | Operations | City Regeneration & Environment | 8 | Mobility | | |
| 20 | Staff Travel Policy and Council Travel Plan | Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval. | | Anthony Burns | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | | |

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| 2 | 20mph Speed Limit Proposal (Central/ South) | NZET 11 June 2024 instructed a report be made available to this committee upon the completion of the consultation process needed for the traffic regulation order for the 20mph speed limit in the proposed streets, with or without objections. | | Tolu Olowoleru | Operations | City Regeneration & Environment | 8 | | | |
| 21 | | | | | | | | | | |
| 22 | 9 September 2025 | | | | | | | | | |
| 23 | Low Emission Zone - Costs & Income | Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to submit a report to this Committee in Summer 2025 identifying the costs and income associated with operation of the LEZ during the 2024/25 financial year, including a proposed programme for the use of any surplus income. | Summer 2025 - It will be July 2025 before we know what full year 1 income is so reporting in summer 2025 is achievable | Will Hekelaar | Strategic Place Planning | City Regeneration & Environment | 8 | | | |
| 24 | Local Heat & Energy Efficiency Stragey (LHEES) | To seek approval on the Council's Local Heat & Energy Efficiency Strategy | | Stephen Booth | Corporate Landlord | Families & Communities | 1 | Buildings & Heat | | |
| 25 | Air Quality Progress | To update committee members on the annual air quality monitoring results for 2024 | | Nick Glover | Strategic Place Planning | City Regeneration & Environment | 1 and 6 | | | |
| 26 | Road Winter Service Plan | To present the Road Winter Maintenance programme every September. NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports | | Paul Davies | Operations | City Regeneration & Environment | 8 | Mobility | | |
| 27 | Net Zero, Environment & Transport Performance Report | To present the performance report | | Louise Fox | Data Insights | Corporate Services | 7 | N/A | | |
| 28 | Various Small-Scale Traffic Management and Development Associated Proposals (Stage 3 – Public Advert) | This report considers objections and comments received as part of the statutory consultation process with respect to proposed Traffic Regulation Orders (TROs). | This report may be withdrawn if no objections are received | Kazah- Ambrang Bagro | Operations | City Regeneration & Environment | 8 | | | |
| 29 | 18 November 2025 | | | | | | | | | |
| 30 | Council Climate & Nature Annual Report | NZET 12/11/24 - to instruct the Chief Officer - Strategic Place Planning to align the reporting periods and reporting date for both the annual Climate Change and Natural Environment reports and to explore the potential to combine these into a single report. NZET 19/03/25 - to instruct the Chief Officer - Strategic Place Planning to ensure the outcomes of the next steps and progress on any new LNCs are reported in the annual Climate & Nature Report | | Bishnu Bhattarai / Lina- Elvira Back | Strategic Place Planning | City Regeneration & Environment | 2 and 4 | All | | |

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| 2 | | | | | | | | | | |
| 37 | Review of Waste Strategy | NZET 27/03/24 - to instruct the Chief Officer - Operations to report the review of the waste strategy through this Committee starting in Autumn 2024 | A draft strategy is currently being developed and is being taken through the corporate governance process. Further work is required to the document before it can be reported to committee. It is therefore proposed that the report will be taken to NZET later in 2025, to a Committee meeting to be confirmed. | Martina Klubal | Operations | City Regeneration & Environment | 1 | Natural Environment | | |
| 38 | The Aberdeen City Council (City Centre, Aberdeen) (Traffic Management) (Experimental) Order 2023 - Implementation | Urgent Business Committee 18/12/24 - to instruct the Chief Officer - Operations, should there be no objections received during the statutory consultation period, to make an appropriate Traffic Regulation Order giving effect to the removal of the ban on right turns from Union Terrace onto Rosemount Viaduct or to report back to the Net Zero, Environment and Transport Committee if objections are received during the statutory consultation period | | Neale Burrows | Operations | City Regeneration & Environment | 8 | Mobility | R | Works now complete - REMOVE |
| 39 | Draft Local Transport Strategy 2023-2030 | NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to develop a refreshed Draft Local Transport Strategy, appendices and supporting documents and report these back to Committee at the earliest opportunity to seek Committee approval for a further period of public consultation | | Alan Simpson | Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | | An update on the engagement activities to be used to further develop the Local Transport Strategy is on the Agenda for June Committee meeting. The timings around this strategy mean that Officers expect to report back in 2026, but cannot predict a precise date at this stage due to the uncertain timescales around the Local Development Plan's Gate Check process. |
| 40 | Transport Delivery Programme | City Growth & Resources Committee 05/12/19 - to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the Sustainable Urban Mobility Plan (SUMP) and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course. | Regional Active Travel Network Review (prioritised programme of active travel projects) potentially supercedes this. Recommend holding this item until the Active Travel Network Review is completed and options are put forward to next year's capital plan and external funders. | Nicola Laird | Strategic Place Planning | City Regeneration & Environment | 7 | Mobility | R | This is a historic instruction from 2019, however the need to develop a delivery or action programme is still sound. It is recommended that this be taken forward through the LTS rather than be reported separately. - REMOVE |

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| 2 | Annual Report - Northern Roads Collaboration Joint Committee | To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee | The Northern Roads Collaboration Joint Committee is currently not meeting. A letter is being sent out to neighbouring authorities to establish if there is an appetite to reconvene or cease future committee meetings. Previously another authority chaired and provided support for the committee. This is no longer available. Officers are unable to commit to a reporting date until the appetite of the neighbouring authorities is established. | Neale Burrows | Operations | City Regeneration & Environment | 7 | Mobility | | |
| 41 | | | | | | | | | | |
| 42 | Aberdeen Hydrogen Integration - Governance | City Growth & Resources Committee 03/2/22 - to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee | A date for reporting back cannot be confirmed until the ongoing feasibility study is completed | Barry Davidson / Andrew Collins | Commercial and Procurement | City Regeneration & Environment | 1 | Energy Supply | R | Feasibility Study and Outline Business Case will be presented to Finance & Resources Committee in late 2025. |
| 43 | ARI Parking | Net Zero, Environment & Transport 31/10/23 - (i) to instruct the Chief Officer – Operations and Protective Services to report to this Committee on any future impacts arising from the above recommendations or collaboration with NHS Grampian to improve accessibility to the site for patients, staff and visitors; and (ii) to instruct the Director of Commissioning to invite bus operators to a meeting including the Convener and Vice Convener of the Net Zero Environment and Transport Committee, and representatives from each political group, to discuss the impact the changes to the bus services has had on NHS Grampian staff and patients; and instruct the Director of Commissioning to report back to the next appropriate meeting of the Committee on the outcome of the meetings agreed and any potential further steps | There has been no further development on item i). There is currently a planning application in relation to the Lady Helen car park and discussions are due to begin in relation to ART, therefore it is not possible at this time to confirm a date for reporting back | Mark Reilly / David Dunne | Operations / Strategic Place Planning | City Regeneration & Environment | 8 | Mobility | R | Planning Permission (Ref: 240336/S42) was granted in April 2025 to formalise arrangements to permit staff access to level 6 and above of the Lady Helen Parking Centre at Foresterhill. Permission was granted on a temporary basis for two years to allow monitoring. Moving forward, Officers will continue to work with NHS Grampian as part of business as usual and also in relation to the Aberdeen Rapid Transit project - REMOVE |

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| 2 | | | | | | | | | | |
| 44 | Locality Based Approach to Deliver Net Zero | At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023 | Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee. With the reestablishment of the Net Zero Leadership Board officers are unable to report back until the board considers options for taking this forward. | David Dunne | Strategic Place Planning | City Regeneration & Environment | | | | |
| 45 | A92 Haudagain Improvement – Detrunking Settlement | To present the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to committee until May 2023 at the earliest | Information is still awaited from Transport Scotland | Neale Burrows | Operations | City Regeneration & Environment | 8 | Mobility | R | A report on the detrunking settlement was heard by Finance & Resources Committee on 12 February 2025 - REMOVE |
| 46 | 2026 | | | | | | | | | |
| 47 | Citywide implementation of 20mph speed limit | NZET 11/06/24 - (i) to instruct the Chief Officer - Operations to promote the Traffic Regulation Orders for 20mph of those streets located within residential areas identified in Appendix 2 of the report, and on conclusion of the TRO process, with or without objections, report back to this Committee for consideration prior to implementation; (ii) to instruct the Chief Officer - Operations to report to Committee those streets, identified in Appendix 2, meeting the place criteria or linking sections of roads meeting the place criteria which would encourage a more consistent reduction in speed across a wider areas that could be made 20mph under Temporary TROs, reporting the results of an informal public consultation process; and (iii) to instruct the Chief Officer - Operations to bring a report back, working with Police Scotland, in 24 months on the impact and enforcement on vehicle speeds on the roads where 20mph has been introduced | Suggested that report is made at end of 2026 to allow for the operation of the scheme for several months and review could be accommodated within workstreams. | Tolu Olowoleru | Operations | m | 8 | Mobility | D | This scheme is being delivered in 3 packages with the first being consulted through Aug/Sept/ Oct. The results of the first consultation was reported to January 2025 NZET. The next two areas have been consulted through Mar/ Apr/ May 2025. Reporting back in June 2026 may not be possible as the measures are to be installed by end of 2025, leaving less than 6 months operation citywide. Little data and review can be carried out within these months given resources available within the team. - DELAYED |

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| 2 58 | Road Safety Plan Annual Update towards 2030 casualty reduction targets | To provide the annual update | January (or nearest committee) | Vycki Ritson | Operations | | | | | 2025 service update issued on 10 February 2025 |
| 59 | EV Infrastructure Joint Procurement Exercise | NZET 20/06/23 - to note that officers would report back to a future Committee on the joint procurement exercise being undertaken in relation to EV infrastructure. As there are no actions for Committee to approve, it was agreed at NZET on 11/06/24 this this be presented as a service update. NZET 03/09/24 - to note that the Chief Officer - Strategic Place Planning would arrange for officers to circulate a service update to Members | | David Dunne | Strategic Place Planning | City Regeneration & Environment | | | R | A report went to Finance & Resources Committee on 7th May. |
| 60 | Place Based Strategy Framework | NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set ou in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy | June 2025 | David Dunne | Strategic Place Planning | City Regeneration & Environment | | | | June 2025 Report thereafter as annual Service Update |
| 61 | Nature Awareness Campaign | NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to continue working on the campaign with citywide partners and provide a service update within 12 months of this report | By June 2025 | Richard Brough / Gordon McLean | Strategic Place Planning | City Regeneration & Environment | | | | |
| 62 | Open Space Audit | NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to finalise the reports and circulate via service update | | Guy Bergman | Strategic Place Planning | City Regeneration & Environment | | | | |
| 63 | Northern Roads Collaboration Joint Committee | NZET 03/09/24 - to note that officers would circulate an update to Members outwith the meeting in relation to the Joint Committee | | Neale Burrows | Operations | City Regeneration & Environment | | | | |
| 64 | Draft Local Transport Strategy | NZET 03/09/24 - to note the need for a broader representation of the residents of Aberdeen in the responses to the consultation and instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Data Insights to report back to committee via service update the measures in place to increase the response from under-represented groups and to align more closely to the demographic profile of the city | | Alan Simpson | Strategic Place Planning | City Regeneration & Environment | | | | An update on the engagement activities to be used to further develop the Local Transport Strategy is on the Agenda for this Committee. Depending on the decision taken by the Committee on the LTS Engagement report, this item may be removed from the planner. |
| 65 | Just Transition Colabration Fund (poss. Report to F&R) | To provide Members with an update on the Aberdeen Just Transition Collaboration initiative - a 100% externally funded short-term partnership. | By end 2025/26 | Sinclair Laing | Strategic Place Planning | City Regeneration & Environment | | Empowerment | | |
| 66 | Annual Committee Effectiveness Report | Council 16/04/25 - to present the effectiveness reports as service updates at the end of each year | | David Dunne | Strategic Place Planning | City Regeneration & Environment | | | | |