



Aberdeen
Application for premises licence or provisional
premises licence
Licensing (Scotland) Act 2005

For help contact
Licensing@aberdeencity.gov.uk
Telephone:

* required information

Section 1 of 8

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? ☒ Yes ☐ No

* Registration number

* Business name

If your business is registered, use its registered name.

* VAT number

Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Section 2 of 8

FURTHER DETAILS ABOUT THE APPLICANT

* Are you applying as an individual (includes sole traders)?

☐ Yes ☒ No

* Are you applying as a members' club?

☐ Yes ☒ No

Section 3 of 8

CONNECTED PEOPLE

You must provide details of all COMPANY DIRECTORS and the SECRETARY (if the applicant is a company), all PARTNERS (if it is a partnership), OFFICE BEARERS (if it is a club or association), all OWNERS of the business or premises and all MANAGERS of the business or organisation. Check for local guidance notes and conditions which may clarify exact requirements.

* Are there any such people for whom you need to provide details?

☒ Yes ☐ No

Provide The Following Details About Each One Of Them

* Position

E.g. director, partner, day-to-day manager.

Full Name

* First name

* Family name

Former name(s)

If currently or previously known by any other name(s), you must record them here.

Continued from previous page...

Home Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Contact Details

E-mail

* Main telephone number

Other telephone number

Further Details

* Date of birth

 / /
dd mm yyyy

* Place of birth

Provide The Following Details About Each One Of Them

* Position

E.g. director, partner, day-to-day manager.

Full Name

* First name

* Family name

Former name(s)

If currently or previously known by any other name(s), you must record them here.

Home Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Continued from previous page...

Contact Details

E-mail

* Telephone number

Other telephone number

Further Details

* Date of birth

dd / [] / []
dd yyyy

* Place of birth

Remove this person

Add another person

Section 4 of 8

PREMISES TO BE LICENSED

* Name of premises/
trading name

CLOVER CORNER LIMITED

Premises Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes

☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

* Building number or name

UNIT 2 AND 3

* Street

CLOVER HILL DEVELOPMENT

District

* City or town

ABERDEEN

County or administrative area

* Postcode

AB22 8BD

* Country

United Kingdom

Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

* Main telephone number

Other telephone number

Description

Continued from previous page...

* Provide a description of the premises

CONVENIENCE STORE

Section 5 of 8

APPLICATION DETAILS

* Type of application:

- ☐ Premises licence
- ☒ Provisional premises licence

You must submit the following documents with this application:

- Operating plan
- Layout plan
- Provisional planning certificate

Previous Applications

* Has the prospective licence holder, or any connected person, previously been refused a premises licence for the same premises?

- ☐ Yes ☒ No

Section 6 of 8

CONVICTIONS

* Has the prospective licence holder, or any connected person, ever been convicted of a relevant or foreign offence?

- ☐ Yes ☒ No

The definition of a "relevant or foreign offence" is set out in The Licensing (Relevant Offences) (Scotland) Regulations 2007. A conviction is to be disregarded if it is spent for the purposes of the Rehabilitation of Offenders Act 1974 (or equivalent legislation).

Applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period between making the application and the determination of the application.

Section 7 of 8

ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

NONE

Section 8 of 8

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Category 1 ((a) Premises not entered on the valuation roll or have a nil valuation. (b) Premises whose main function is to provide a visitor attraction, (c) they are used wholly or mainly for the purposes of a club and (d) their main function is to

Continued from previous page...

provide accommodation that are not open to the public other than for the provision of accommodation, and any alcohol sold is to be consumed on the premises by guests being accommodated there.) £160.00

Category 2 - Rateable value: £1 to £11,500 £640.00

Category 3 - Rateable value: £11,501 to 35,000 £880.00

Category 4 - Rateable value: £35,001 to £70,000 £1040.00

Category 5 - Rateable value: £70,001 to £140,000 £1360.00

Category 6 - Rateable value: above £140,000 £1600.00

Please note that you must also complete the form 'Submit an operatin plan with a variation' and submit it at the same time as you submit this application.

* Fee amount (£) 640.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* The contents of this application are true to the best of my knowledge and belief.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text" value="23.6 SqM"/>
Date (dd/mm/yyyy)	<input type="text" value="11-03-25"/>

* Full name	<input type="text"/>
* Capacity	<input type="text" value="23.6 SqM"/>
Date (dd/mm/yyyy)	<input type="text" value="11-03-25"/>

Continued from previous page...

Remove this signatory

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence-2/aberdeen/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.