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1	NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	9 September 2025									
4	Low Emission Zone - Costs & Income	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to submit a report to this Committee in Summer 2025 identifying the costs and income associated with operation of the LEZ during the 2024/25 financial year, including a proposed programme for the use of any surplus income. NZET 10/06/25 - to instruct the Chief Officer – Strategic Place Planning, following consultation with the Chief Officer – Operations, to work with partners to progress and deliver the City Centre Greening LEZ projects listed in paragraph 3.3.2 of the Bus Lane Enforcement report, with progress reported back to this Committee in September 2025 as part of the wider report on the Low Emission Zone programme		Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	7 and 8			
5	Net Zero Aberdeen & Aberdeen Adapts: Annual Report 2024/25	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		Emma Murphy / Sinclair Laing	Strategic Place Planning	City Regeneration & Environment	5	All		
6	Strategic Car Parking Review	Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible,	Deferred from June meeting	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
7	£1 Off-Street Parking Fees	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to implement £1 off-street parking fees after 5pm, and to run this for six months before reporting the impact on the city centre to the Net Zero, Environment and Transport Committee	Deferred from June meeting	Claire Royce	Operations	City Regeneration & Environment	8	N/A		
8	Active Travel for School Journeys	NZET 21/01/25 - to instruct the Chief Officer - Strategic Place Planning to ensure that any travel behaviour change programme for 2025/26 continued to support healthy, active and safe travel amongst children and young people and report back within six months on what steps could be taken to increase uptake of under-utilised interventions such as walking buses or bike trains	Deferred from June meeting	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		

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2										
9	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.	Deferred from June meeting	Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
10	Local Heat & Energy Efficiency Strategy (LHEES)	To seek approval on the Council's Local Heat & Energy Efficiency Strategy		Mark Shaw	Corporate Landlord	Families & Communities	1	Buildings & Heat		
11	Air Quality Progress	To update committee members on the annual air quality monitoring results for 2024		Nick Glover	Strategic Place Planning	City Regeneration & Environment	1 and 6		D	Scottish Government approval of the annual report is awaited, therefore this report will be presented to the next cycle once this is received
12	Road Winter Service Plan	To present the Road Winter Maintenance programme every September. NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		
13	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
14	Various Small-Scale Traffic Management and Development Associated Proposals (Stage 3 – Public Advert)	This report considers objections and comments received as part of the statutory consultation process with respect to proposed Traffic Regulation Orders (TROs).		Kazah-Ambrang Bagro	Operations	City Regeneration & Environment	8	Mobility		
15	18 November 2025									
16	Council Climate & Nature Annual Report	NZET 12/11/24 - to instruct the Chief Officer - Strategic Place Planning to align the reporting periods and reporting date for both the annual Climate Change and Natural Environment reports and to explore the potential to combine these into a single report. NZET 19/03/25 - to instruct the Chief Officer - Strategic Place Planning to ensure the outcomes of the next steps and progress on any new LNCSS are reported in the annual Climate & Nature Report		Bishnu Bhattarai / Lina-Elvira Back	Strategic Place Planning	City Regeneration & Environment	2 and 4	All		

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2	On Street Electric Vehicle Charging Points / Increasing EV within Council Fleet	Council Budget 05/03/25 - to instruct the Chief Officer - Strategic Place Planning to work with public and private partners to explore opportunities to deliver on street electric vehicle charging points, and report back to the most appropriate committee no later than December 2025 City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet	It was agreed at NZET on 10/06/25 to align the CG&R instruction with this report	David Dunne / Stephen Booth / Mark Reilly	Strategic Place Planning / Corporate Landlord / Operations	City Regeneration & Environment	TBC	TBC		
17										
18	Core Path / Outdoor Access Programme	NZET 19/03/25 - instruct the Chief Officer of Strategic Place Planning to return to Committee with a three year programme of work for core paths/outdoor access by the end of 2025		David Dunne	Strategic Place Planning	City Regeneration & Environment	TBC			
19	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
20	27 January 2026									
21	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner		Paul Davies	Operations	City Regeneration & Environment	7	N/A		

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2	Burnbutts Crescent, Cove flooding mitigations	Council 20/08/25 - (1) Notes that Burnbutts Crescent, Cove, Aberdeen, is a cul-de-sac providing access to over 36 dwellings and around a dozen lock up style garages. The road is adopted and maintained by Aberdeen City Council; (2) Notes that in 2024, severe flooding in the street resulted in damage to the road surface that necessitated an area being completely resurfaced. The cause of the flooding was reported as contributed to by a blocked culvert under the main Aberdeen to Dundee railway line; (3) Understands the culvert is the responsibility of Network Rail and that water draining from the roadway from Burnbutts Crescent empties into the culvert; (4) Notes during May, June and July 2025, weather has again caused Burnbutts Crescent to experience severe flooding impacting householders' property including cars and the aforementioned lock up garages; (5) Notes that the north end of Burnbutts Crescent is a private lane with bollards to restrict vehicular access; and (6) Instructs the Chief Officer - Operations to work with Network Rail to establish the likely timeline for any remedial works to be undertaken to resolve this issue; and in the meantime instructs that Chief Officer to consider what options or measures can be put in place to allow residents to mitigate the effects of the flooding on their property and to report the results to the Net Zero, Environment and Transport Committee in early course.		Mark Reilly	Operations	City Regeneration & Environment	TBC			
22	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
23	School Streets Pilot	NZET 21/01/25 - to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Education and Lifelong Learning and the Chief Officer - Operations, to write to chairs of Parent Councils and Head Teachers to invite applications from suitable schools including secondary schools for a School Streets Pilot, and to report back to this Committee within 12 months with the level of interest received and any proposed next step	January 2026	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		An update on the Active Travel measures around schools is also on the Agenda for this Committee and sets out a recommendation that progress be taken forward by Service Update moving forward. Depending on the decision taken by the Committee on the Active Travel to Schools report, this item may be removed from the planner.
24										
25	25 March 2026									
26	Council Climate and Nature Plan Update	To present for approval a Council Climate and Nature Plan as the update to the previous Council Climate Change Plan 2021-2025	Q2 2026 (May be June 2026 meeting)	Alison Leslie	Strategic Place Planning	City Regeneration & Environment	3	All		
27	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
28	10 June 2026									
29	Roads and Transport Related Budget Programme 2025 - 2026 (Annual Report)	This report is Business Critical to spend the allocated Capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2026/27		Paul Davies	Operations	City Regeneration & Environment	7	N/A		

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2	Cluster Risk Register Reporting	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.		Mark Reilly / David Dunne	Operations / Strategic Place Planning	City Regeneration & Environment	9	N/A		
30	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
31	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan		Steven Shaw	Operations	City Regeneration & Environment	1	Natural Environment		
32										
33	8 September 2026									
34	Draft Local Transport Strategy 2023-2030	<p>NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to develop a refreshed Draft Local Transport Strategy, appendices and supporting documents and report these back to Committee at the earliest opportunity to seek Committee approval for a further period of public consultation</p> <p>NZET 10/06/25 - to agree that the findings of the Your Place, Your Plans, Your Future Community Planning engagement would provide additional useful information on the transport needs and aspirations of Aberdeen's citizens, including groups under-represented in previous consultations on the Local Transport Strategy (LTS); to agree that planned engagement on Aberdeen Rapid Transit (ART) provided an opportunity to seek views on transport more widely, for the benefit of the ART project which would depend on the policies of the wider LTS for its success; and to instruct the Chief Officer - Strategic Place Planning to use the outcomes of these exercises to inform a revised draft LTS which reflected the views of a broader and more diverse cross-section of the public and stakeholders, and to report this back to Committee in 2026, aligned with the progress of the next Local Development Plan</p>	2026 - Date TBC	Alan Simpson	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
35	Local Nature Conservation Site Review	NZET 19/03/25 - to instruct the Chief Officer – Strategic Place Planning to report back to this Committee with recommendations arising from stage 2 of the LNCSS Review process, in particular the addition of any new LNCSSs, by the third quarter of 2026		Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1 and 8	Natural Environment		
36	Road Winter Service Plan	<p>To present the Road Winter Maintenance programme every September.</p> <p>NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports</p>		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		

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2	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee	The Northern Roads Collaboration Joint Committee is currently not meeting. A letter is being sent out to neighbouring authorities to establish if there is an appetite to reconvene or cease future committee meetings. Previously another authority chaired and provided support for the committee. This is no longer available. Officers are unable to commit to a reporting date until the appetite of the neighbouring authorities is established.	Claire Royce	Operations	City Regeneration & Environment	7	Mobility		
46	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee. With the reestablishment of the Net Zero Leadership Board officers are unable to report back until the board considers options for taking this forward.	David Dunne	Strategic Place Planning	City Regeneration & Environment				
47										
48										
49	SERVICE UPDATES									
50	Property Level Protection Grants	NZET 03/09/24 - to instruct the Chief Officer - Operations to monitor take up of the grant and report back to the Committee via service update in Spring 2026 ahead of the Budget meeting	Spring 2026	Claire Royce	Operations	City Regeneration & Environment				
51	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations	City Regeneration & Environment				2025 service update issued on 10 February 2025

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52	Place Based Strategy Framework	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set ou in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy	Will be provided each June	David Dunne	Strategic Place Planning	City Regeneration & Environment				Update was presented to Committee in June 2025
53	Nature Awareness Campaign	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to continue working on the campaign with citywide partners and provide a service update within 12 months of this report		Richard Brough / Gordon McLean	Strategic Place Planning	City Regeneration & Environment				
54	Northern Roads Collaboration Joint Committee	NZET 03/09/24 - to note that officers would circulate an update to Members outwith the meeting in relation to the Joint Committee		Claire Royce	Operations	City Regeneration & Environment				
55	Just Transition Collaboration Fund (poss. Report to F&R)	To provide Members with an update on the Aberdeen Just Transition Collaboration initiative - a 100% externally funded short-term partnership.	By end 2025/26	Sinclair Laing	Strategic Place Planning	City Regeneration & Environment		Empowerment		
56	Annual Committee Effectiveness Report	Council 16/04/25 - to present the effectiveness reports as service updates at the end of each year		David Dunne	Strategic Place Planning	City Regeneration & Environment				
57	Aberdeen Rapid Transit	NZET 10/06/25 - to instruct the Chief Officer – Capital to deliver the infrastructure improvements as detailed at 3.55, if the funding bid to Transport Scotland's Bus Infrastructure Fund for 2025/26 was successful, following consultation with the Convener of the Finance and Resources Committee and the Convener of the Net Zero, Environment and Transport Committee around final design, and provide a service update (instead of reporting back as per 3.56 of the report) detailing programme of works only if any funding bid was successful.		Kirsty Chalmers	Strategic Place Planning	City Regeneration & Environment				