

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	11 September 2025								
4	Use of Investigatory Powers Quarter 3 report CORS/25/211	to present the use of investigatory powers quarterly report.	A report is on the agenda	Jessica Anderson	Governance	Corporate Services	5.2		
5	SPSO Decisions, Inspector of Crematoria Complaint Decisions CORS/25/196	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.	A report is on the agenda	Lucy McKenzie	People and Citizens	Corporate Services	6.4		
6	Business Continuity Annual Report CORS/25/206	To provide the annual assurance report on the Council's Business Continuity arrangements	A report is on the agenda	Ronnie McKean	Governance	Corporate Services	1.2		
7	Information Governance Management Annual Report 2024-25 CORS/25/203	to present the annual report for the Council's Information Governance	A report is on the agenda	Caroline Anderson	Data Insights	Corporate Services	1.4		
8	Internal Audit Update Report IA/25/011	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
9	Purchase Cards AC2601	The objective of this review is to ensure purchase cards and associated expenditure is adequately recorded and controlled.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
10	Bond Governance AC2606	The objective of this audit is to obtain assurance over the governance arrangements in relation to the Council's bonds.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
11	Early Learning and Childcare Setting Visits AC2605	The objective of this audit is to ensure establishments have adequate procedures in place to manage the financial aspects of the establishment and comply with the Council's Financial Regulations.	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		

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12	Accounts Commission Findings - s102 Report Council Tax Refunds - A Significant Fraud - CORS/25/031	<u>Reconvened Council 17/02/25</u> (v) refer the matter to the Audit, Risk and Scrutiny Committee, with the Chief Officer - Finance and Chief Internal Auditor providing a joint report on the implementation of the Commission findings and action plan no later than September 2025.	a report is on the agenda	J Belford/ J Dale	Finance/ Governance	Corporate Services	3.4		
13	Investigation into incorrect Political Listing	This report provides members with the security incident report relating to the incorrect listing of a member's political party on 15th August 2025.	a report is on the agenda	Steve Roud	Digital and Technology	Corporate Services	5.2		
14	27 November 2025								
15	Use of Investigatory Powers Quarter 4 report	to present the use of investigatory powers quarterly report.		Jessica Anderson	Governance	Corporate Services	5.2		
16	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		
17	ALEO Assurance Hub Update Report	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Corporate Services	1.3		
18	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
19	Internal Audit Reports	Reports that have been finalised will be submitted to the Committee		Jamie Dale	Governance	Corporate Services	2.2		
20	Annual Effectiveness Report	To present the committee's annual effective report for 2024-25		Karen Finch	Governance	Corporate Services	GD8.5		
21	TBC								

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22	ETRO2 Lessons Learnt CRE/25/091	Delayed from May 2025 The purpose of this report is to detail the lessons learnt regarding advice given by officers on the Motion to Council on 11th October 2024 relating to Report CR&E/24/287 – City Centre Transport Measures.		Mark Reilly	Operations	City Regeneration & Environment	6.1		