

Assurance Map		
Cluster – Education and Lifelong Learning		
Cluster Risk Register Risks (Education - Reported to Education and Children's Services Committee)		
<ol style="list-style-type: none"> The perception of failure to record incidents of violence and aggressive behaviour against school staff. Removal of Scottish Attainment Challenge funding - If the Scottish Attainment Challenge Funding is removed schools will be unable to continue to afford interventions in place to support young people Risk that the number of Senior Leadership vacancies leads to staff in posts that are not of required quality Specialist teacher shortage in secondary schools - Risk that attainment in particular subjects will be impacted by the shortage of secondary specialist teachers. 		
Cluster Risk Register Risks (Reported to Communities, Housing and Public Protection Committee)		
<ol style="list-style-type: none"> Library Service Failure - There is a risk that we are unable to deliver library services across all sites within current opening hours due to lack of staffing resource. 		
First Line of Defence (Do-ers)	Second Line of Defence (Helpers)	Third Line of Defence (Checkers)
<ul style="list-style-type: none"> Trained and qualified staff Reviewing library opening hours to rotate closures Partial closures to cover shortages of staff School Leadership Team oversight and quality assurance of day to day operations and finances in school Targeted leadership training to develop leaders from within our current workforce Use of teams to create support networks across subject areas in secondary School health and safety procedures agreed annually All staff involved in risk assessment process Designated school Health and Safety Reps 	<ul style="list-style-type: none"> CMT Boards Council Committees Health and Safety guidance for schools Identified health and safety team link for all schools and libraries Child protection and safeguarding guidance and professional learning available to schools and libraries Range of policies/procedures for schools to support consistent practice Quality Improvement Framework setting expectations around accountability Quality Improvement Visits to schools and Early Learning and Childcare provision Quality Improvement Team monitoring of live data 	<ul style="list-style-type: none"> Education Scotland inspections Care Inspectorate Inspections HSE inspections Health and Safety Team compliance visits to schools ECMT data reviews External Audit Monthly budget print outs Annual Internal Audit Plan Audit Scotland and National Audit reports Internal Audit – ELC Funded Provider Places December 2024 Internal audit Assurance Review of Early Learning and Childcare setting – August 2025 Monthly data around library usage Review of how library services are used

<ul style="list-style-type: none"> • Risk assessments shared with all staff including Trade Union reps • School risk registers in place in all schools with effective mechanisms in place for review and escalation • School Business Continuity Plans in place • Tracking and monitoring arrangements in place in all schools to track attainment • School positive behaviour management procedure agreed yearly • Supply library staff created to support vacancies • School child protection and safeguarding procedures agreed yearly • Yearly analysis of school community data to inform the school improvement plan • Regular review of applications for school placements in order to identify emerging trends • In house middle leadership training to support increase in internal candidates for Headship. • Regular meetings with Higher Education to understand demand for school placements from international students • Calendar of data gathering around the health and wellbeing needs of pupils • Monitoring of levels of vacancy in schools and ELC provisions • Continued expansion of ABZ campus • In-service days and staff meetings to address any identified vulnerabilities • Headteacher induction programme • Induction training for support staff • School Business continuity plans in place 	<ul style="list-style-type: none"> • Service Business Continuity Plan • Monitoring of complaints • Improvement groups comprising central Officers and school staff identify and address emerging risks • Fortnightly Trade Union meetings • Fortnightly safeguarding meetings • Engagement with library users to review opening hours • Engagement with Parents and Carers • Data dashboard and Risk Register discussed fortnightly by Senior Leadership Team • Regular finance meetings with Senior Leadership Team • Assurance Team • Regular contact with Association of Directors of Education Scotland Convention of Scottish Local Authorities (COSLA) • Regular contact with Scottish Libraries and Information Council (SLIC) 	<ul style="list-style-type: none"> • Review of library processes
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