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| FINANCE AND RESOURCES COMMITTEE BUSINESS PLANNER | | | | | | | | | |
| The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | | |
| 1 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 3 | | | 10 February 2026 | | | | | | |
| 4 | Council Financial Performance – Quarter 3, 2025/26 | to present the Council Financial Performance - Quarterly report to Committee for consideration | | Lesley Fullerton | Finance | Corporate Services | 1.1 | | |
| 5 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | | Mel Mackenzie | Commercial and Procurement | Corporate Services | 1.1.5 1.1.6 | | |
| 6 | Performance Management Framework Report | To present Committee with the status of key operational performance measures and activity indicators relating to those Clusters within the remit of the Finance and Resources Committee | | Alex Paterson | Data Insights | Corporate Services | 2.1.3 | | |
| 7 | Christmas Village Feedback Report (Annual Report) | The Committee on 26/3/25 agreed to instruct the Chief Officer – City Development and Regeneration to report back to the Finance and Resources Committee in March 2026 with the evaluation report of the 2025 event. | | Matthew Williams | City Development and Regeneration | City Regeneration & Environment | 2.1 3.2 | D | The independent evaluation report from the Aberdeen and Grampian Chamber of Commerce will not be available to Christmas Village partners until after the date of the February meeting as they will still be working on finalising the comparative data received from the general public, visitors, traders on the site and city centre businesses more widely. Will be submitted to the meeting in May 2026 |

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| 2 | Transfer of Business & Community Support Officer role via TUPE to Aberdeen City Council Staff | The report details the proposal and justification for the role of Business & Community Support Officer (BCSO) | Louise Beaton / Mark Jones | Education & Lifelong Learning | Families and Communities | 1.1 | R | As part of regular strategic planning meetings, the Head Teacher at Oldmachar Academy has met regularly with members of her leadership team and with finance colleagues. Following strategic review, instead of proceeding with the TUPE transfer of the Business & Community Support Officer (BCSO) role into permanent staffing in the school, the Head Teacher has made the decision to incorporate this remit into her existing Senior Leadership structures. This has resulted in the withdrawal of the Committee Report. |
| 8 | Fleet Replacement Programme (Annual Report) | To present the current position of the programme for Fleet Vehicles and Assets | The Committee at the meeting on 5/11/25 noted that due to the approvals sought in the report on this agenda, Aberdeen City H2 Programme, the work being undertaken to bring the Hydrogen refuelling stations back into production and discussions ongoing with our EV partner, this report has been delayed to the next cycle to reflect the impact of these on the fleet programme. | John Weir/Derek Jamieson | Operations | City Regeneration & Environment | 1.1.6 | |
| 9 | Beach Ballroom Investment Plan | The Council at its meeting on 5/3/25 agreed to note the importance of the Beach Ballroom, both to the heritage of Aberdeen and as a key cornerstone project in the wider City Centre and Beach Masterplans, and instruct the Chief Officer - City Development and Regeneration and Chief Officer - Commercial and Procurement to bring back an investment plan to the Finance and Resources Committee no later than December 2025, which maintains the cultural heritage of the building, but also ensures that the building meets modern standards, to allow it to become commercially viable | The Committee on 5/11/25 noted that initial soft market testing has confirmed limited appetite for a single-site solution. Consequently, this will be addressed within the broader Alternative Delivery Model work in partnership with ALEOs and other stakeholders. This would allow an options appraisal to identify potential alternative funding routes to inform a robust investment strategy. To ensure this strategy is fully evidence-based, finalisation of the investment plan will be slightly delayed and concluded by year-end. A report will likely be submitted to the meeting in February 2026. | Craig Innes | Commercial and Procurement | Corporate Services/ City Regeneration & Environment | 1.1.17 | R |
| 10 | | | | | | | | Based on the proximity of the budget setting process, the recent instruction with regard to delivery models and ongoing survey work, it is proposed to remove this report and refer it to the budget process. |

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| 11 | District Heating Transmission Pipeline | The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024 | The Committee on 5/11/25 noted that the report has been delayed to allow Officers to explore recent grant funding opportunities and to progress heat offtake discussions with key stakeholders. It is anticipated that the report will now be submitted in February 2026 | Barry Davidson | Commercial and Procurement | Corporate Services | 1.1.5 | |
| 12 | City Centre Lighting and Wayfinding | The NZET Committee on 10/6/25 agreed to instruct the Chief Officer – Strategic Place Planning, following consultation with the Chief Officer – Capital, to progress the Place Lighting and Guild Street Improvement projects listed in paragraph 3.2.1 of the report, and to bring detailed proposals to a meeting of the Finance and Resources Committee before the end of 2025 for consideration by Members prior to any works taking place | The Committee on 5/11/25 noted that work was currently being undertaken to align this work with wider City Centre Masterplan projects and, in particular, the development of the new Market building. Report likely to be submitted to February meeting. | Claire McArthur/ Will Hekelaar | Strategic Place Planning | City Regeneration & Environment | | |
| 13 | International Travel 2026/27 | To seek approval of proposed international travel by officers and elected members in order to support relevant City Development and Regeneration activities in early 2026 and 2026/27. | | Robin Dillaway | City Development and Regeneration | City Regeneration & Environment | GD 5 2.1.1 3.4 | |
| 14 | Kincorth Cruyff Court Outline Business Case | Consideration of Kincorth Cruyff Court Outline Business Case | | Scott Whitelaw | Capital | City Regeneration & Environment | 1.1.4 | |
| 15 | Unrecoverable Debt (Annual Report) | To advise on the numbers and values of Council Tax, Penalty Charge Notices, Bus Lane Enforcement Charge Notices, Service Income and Council House Rent debts written off as unrecoverable during 2024/25 as required in terms of the Council's Financial Regulations | | Wayne Connell | Finance | Corporate Services | 1.1.14 | |
| 16 | UK Shared Prosperity Fund 2025/26 - Communities and Place | The purpose of this report is to seek the committee's approval for the reallocation of funds within the UK Shared Prosperity Fund 2025/26 Communities and Place. | | Charlotte Farquar | City Development and Regeneration | City Regeneration & Environment | 1.1.3 | |
| 17 | Pride in Place Programme | This report provides information on Pride in Place funding and seeks instruction to initiate the programme. | | Laura Paterson | City Development and Regeneration | City Regeneration & Environment | 1.1 2.11 3.2 | |

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| 18 | Credit Rating Annual Review | To provide an overview of the recent credit rating annual review and report the outcome of the review | | Lesley Fullerton | Finance | Corporate Services | 1.1.12 | |
| 19 | | | 13 May 2026 | | | 3.4 | | |
| 20 | Council Financial Performance – Quarter 4, 2025/26 | to present the Council Financial Performance - Quarterly report to Committee for consideration | | Lesley Fullerton | Finance | Corporate Services | 1.1 | |
| 21 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | It may be the case that there are no Business Cases to consider and the report is withdrawn | Mel Mackenzie | Commercial and Procurement | Corporate Services | 1.1.5 1.1.6 | |
| 22 | Performance Management Framework Report | To present Committee with the status of key operational performance measures and activity indicators relating to those Clusters within the remit of the Finance and Resources Committee | | Alex Paterson | Data Insights | Corporate Services | 2.1.3 | |
| 23 | Wellington Road Junction Improvements – Progress Report | The NZET Committee on 12/11/24 agreed to instruct the Chief Officer - Capital and the Chief Officer Strategic Place Planning to investigate funding opportunities for the future development and implementation of the project and report an Outline Business Case and conclusion of Stage 3 Scheme Assessment to the Finance and Resources Committee in Autumn 2025 | At the Committee on 6/8/25, it was noted on the Planner that the appointment of technical advisors to undertake the DMRB Stage 3 is ongoing, currently not be in a position to report on the outcome of DMRB Stage 3 Scheme Assessment or prepare an Outline Business Case until the Spring of 2026. | Ross Stevenson | Capital/ Strategic Place Planning | City Regeneration & Environment | | |
| 24 | World Rally Championship Bid | The Committee on 6/11/25 agreed that should the bid be successful or otherwise, instruct Chief Officer – City Development & Regeneration to provide an update on planning proposals and council governance at the first meeting of the Finance and Resources Committee following the outcome of that bid. | | Matthew Williams | City Development and Regeneration | City Regeneration & Environment | 3.2 | |
| 25 | | | 05 August 2026 | | | | | |
| 26 | Council Financial Performance – Quarter 1, 2026/27 | to present the Council Financial Performance - Quarterly report to Committee for consideration | | Lesley Fullerton | Finance | Corporate Services | 1.1 | |

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| 27 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | It may be the case that there are no Business Cases to consider and the report is withdrawn | Mel Mackenzie | Commercial and Procurement | Corporate Services | 1.1.5 1.1.6 | | |
| 28 | Performance Management Framework Report | To present Committee with the status of key operational performance measures and activity indicators relating to those Clusters within the remit of the Finance and Resources Committee | | Alex Paterson | Data Insights | Corporate Services | 2.1.3 | | |
| 29 | | | 30 September 2026 | | | | | | |
| 30 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | It may be the case that there are no Business Cases to consider and the report is withdrawn | Mel Mackenzie | Commercial and Procurement | Corporate Services | 1.1.5 1.1.6 | | |
| 31 | Performance Management Framework Report | To present Committee with the status of key operational performance measures and activity indicators relating to those Clusters within the remit of the Finance and Resources Committee | | Alex Paterson | Data Insights | Corporate Services | 2.1.3 | | |
| 32 | | | 04 November 2026 | | | | | | |
| 33 | Council Financial Performance – Quarter 2, 2026/27 | to present the Council Financial Performance - Quarterly report to Committee for consideration | | Lesley Fullerton | Finance | Corporate Services | 1.1 | | |
| 34 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | It may be the case that there are no Business Cases to consider and the report is withdrawn | Mel Mackenzie | Commercial and Procurement | Corporate Services | 1.1.5 1.1.6 | | |
| 35 | Condition & Suitability 3 Year Programme (Annual Report) | This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme. | | Andrew Jones | Corporate Landlord | Families and Communities | 1.1.5, 1.1.8 4.1 | | |
| 36 | Fleet Replacement Programme (Annual Report) | To present the current position of the programme for Fleet Vehicles and Assets | | John Weir/Derek Jamieson | Operations | City Regeneration & Environment | 1.1.6 | | |
| 37 | | | TBC | | | | | | |

