

	A	B	C	D	E	F	G	H	I
1	<b>EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2			<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>17 February 2026</b>								
4	Early Learning and Childcare Concession Agreements	E&CS 24/01/23 - to instruct the Chief Education Officer to continue to monitor the concession contracts and report back to Committee at the end of the first 3 full years of the current concession agreement.		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1		
5	Action to Reduce Incidents in Schools	CHPP 26/08/25 - to instruct the Chief Officer – Education and Lifelong Learning to bring a report to Education and Children's Services Committee as soon as possible outlining an analysis of both Council and Police Scotland data with regard to use of offensive weapons in schools and what actions our schools are taking to reduce incidents involving weapons  E&CS 25/11/25 - to agree that the policy on mobile phone use in schools should continue to be monitored and will be considered in the report to the forthcoming Committee on "Action to Reduce Incidents in Schools"  Council 05/02/26 - to instruct the Chief Officer - Education and Lifelong Learning, in collaboration with the HDRC, to review national and international research on the impacts of banning mobile phones and smart watches in schools for inclusion in the report on "Action to Reduce Incidents in Schools" to the Education and Children's Services Committee as soon as possible.		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
6	Progress on Early Intervention Service Test of Change at Riverbank School	E&CS 29/04/2025 - (i)to instruct the Chief Officer Education & Lifelong Learning to progress with a time limited (12 months) Early Intervention Service Test of Change at Riverbank School for younger primary school pupils, operational August 2025; (ii)to instruct the Chief Officer Education & Lifelong Learning to report back on progress in 2 committee cycles from commencement of service		Emma Powell / Elaine Thomson	Education and Lifelong Learning	Families and Communities	1.1.1		
7	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
8	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies  Will include the regular update on Northfield and Harlaw Academies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
9	<b>28 April 2026</b>								
10	Corporate Parenting Annual Report / Progress on Promise Plan	E&CS 29/04/25 - to instruct the Chief Social Work Officer to update Committee on progress against the High Level Promise Plan within one calendar year		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
11	Child Neurodiverse Pathway Proposal	Officers have been working with ACHSCP to consider how best to support families who are keen to secure an identification or diagnosis and will present a potential model to Members for consideration.		Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
12	Children's Services Plan - Annual Update	E&CS 21/03/23 - to instruct the Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan.		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1	D	The Children's Services Plan Annual Report 2025/26 has been moved one cycle to align with the planning and reporting of the refreshed Local Outcome Improvement Plan 2026-36. The annual report will now be presented in June.



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2	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer - Early Intervention and Community Empowerment to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year.		Andy Campbell	Corporate Landlord	Families and Communities	1.1.1		
22	Early Intervention Service Test of Change - Full Evaluation	E&CS 29/04/25 - (iii) to instruct the Chief Officer Education & Lifelong Learning to report a full evaluation of the Test of Change within 4 committee cycles from commencement of service	Possibly June 2026	Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
23	ASN Spaces in Schools	E&CS 24/06/25 - to note current provision of spaces offered across the whole school estate and instruct the Chief Officer – Corporate Landlord to (a) identify any opportunities for sharing good practice in order to develop support for ASN for the benefit of pupils and school communities and (b) to bring back a report as soon as possible based on the adequacy or otherwise of spaces for Additional Support Needs within each School within the city, in order to truly understand the actual requirements for each school  To report to the Committee on the adequacy of spaces for Additional Support Needs (ASN) within each school in the city	A service update was provided in the interim in October 2025	Andrew Jones / Emma Powell	Corporate Landlord / Education and Lifelong Learning	Families and Communities	1.1.1		
24	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
25	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
26									
27	<b>15 September 2026</b>								
28	School Age Childcare Policy	E&CS 17/09/24 - to approve the School Age Childcare Policy. Policy to be reviewed on an annual basis - report may not be required, should no changes be needed to policy		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1 and 1.1.5		
29	Aberdeen City National Improvement Framework Plan (NIF)	To present the plan		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
30	Community Learning and Development Plan	E&CS 16/09/25 - to instruct the Chief Officer - Education and Lifelong Learning to publish the plan, evaluate progress against the first year of the CLD Plan 2025/26 and present an evaluation of progress and updated CLD Delivery Plan for 2026/27 to Committee in September 2026		Margaret Stewart	Education and Lifelong Learning	Families and Communities	1.1.1		
31	Education Climate Change Annual Report	E&CS 24/06/25 - (i) to instruct the Chief Officer - Education and Lifelong Learning to support the Youth Climate Change Group to collate and share a yearly summary of the most impactful projects in our schools, through means to be determined by the group, to inspire other young people across the city; (ii) to invite representatives from the Youth Climate Change Group to present the report to Committee in subsequent years; and (iii) to instruct the Chief Officer - Education and Lifelong Learning to report back on progress by committee report within one calendar year.		Matt Reid	Education and Lifelong Learning	Families and Communities	1.1.1		

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2	Music Service Update	E&CS 16/09/25 - to note that the Music Service had identified within the report, that at primary school level the service could be in some ASGs "thinly spread in terms of choice available" and to instruct the Chief Officer – Education and Lifelong Learning to determine if there were any changed patterns in uptake across secondary as a result of being thinly spread in some areas and include the findings in future annual updates; and to instruct the Chief Officer – Education and Lifelong Learning to report back on progress in one calendar year.		Beth Edwards	Education and Lifelong Learning	Families and Communities	1.1.1		
32	School Estate Plan Annual Update	To present the annual update.  Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to further develop proposals and timescales for future ASG based asset reviews, and to build these in to future updates of the School Estate Plan.  E&CS 25/11/25 - to instruct the Chief Officer – Corporate Landlord to provide a holistic report to Committee with details of all proposed catchment area changes and recommended dates for statutory public consultation, as part of the annual School Estate Plan update report in September 2026		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.2 and 1.1.5		
33	Accessibility Plan	E&CS 12/09/23 - to instruct the Chief Officer - Education to present an updated Accessibility Plan to the Education and Children's Services Committee within 3 calendar years.		Mhairi Shewan	Education and Lifelong Learning	Families and Communities	1.1.5		
34	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
35	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
36									
37	<b>17 November 2026</b>								
38	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
39	Chief Social Work Officer Annual Report	To present the Chief Social Work Officer annual report.		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.5		
40	Child Protection Committee Annual Report	E&CS 25/11/25 - (ii) to instruct the Chief Social Work Officer to provide Committee with a further report in November 2026 detailing the continuing impact and effectiveness of partnership work in relation to child protection		Amy Anderson	Children's Social Work and Family Support	Families and Communities	2.1		
41	Cluster Risk Registers and Assurance Maps	To report on the cluster risk registers		Graeme Simpson / Shona Milne	Families and Communities	Families and Communities	1.1.4		

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2	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
42	<b>2027</b>								
43	<b>REPORTING DATE TO BE CONFIRMED</b>								
44	Children's Social Work - Workforce Development Plan	E&CS 26/11/24 - to instruct the Chief Officer - Children's Social Work and Family Services to present an evaluation of progress against the workforce plan to Committee in 2027		Ali McAlpine	Children's Social Work and Family Support	Families and Communities	2.1		
45	<b>REPORTING DATE TO BE CONFIRMED</b>								
46	Learning Disabilities, Autism and Neurodivergence Bill	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Autism Action Plan. Reported 5 March 2020 and will then be annually, however 2021 was delayed to May due to pandemic impact. Was reported to former Operational Delivery Committee on 31 August 2022, thereafter annually.  E&CS 02/07/24 - to instruct the Chief Officer Children's Social Work and Family Support to provide an update on progress of the Bill as appropriate		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1.1		An update will be provided to Committee once the Bill has concluded Stage 2 of the Parliamentary process. Officers are unable to provide a date for reporting back at this time as it is dependent on Parliament  A service update was provided in the interim in September 2025
47	The Children (Care and Justice) (Scotland) Act 2024	E&CS 18/02/25 - to instruct the Chief Officer - Children's Social Work and Family Support to report to this committee once the plan for enactment and associated funding was made known by the Scottish Government		Graeme Simpson / Andrea McGill	Children's Social Work and Family Support	Families and Communities	2.1		
48	Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1) / Oldmachar ASG primary school provision	The feasibility study was placed on hold in last year's update to the School Estate Plan, however due to increasing pressure on pupil capacity at Bridge of Don Academy and Oldmachar Academy, there is now a requirement for the feasibility study to proceed, and officers have therefore allowed for this in the overall implementation programme. As instructed by the Committee in September 2023, the feasibility study will incorporate options for future primary school provision, as well as for secondary school provision.  Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to undertake a feasibility study to investigate options for the establishment of a new primary school to serve Grandhome, including any required interim arrangements, and to report the findings of the feasibility study in an Outline Business Case, in line with the timescales outlined in the Long Term Programme		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
49	Consultation on proposed new school at Bucksburn / Newhills	Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to carry out an options appraisal to determine any required interim arrangements for establishing the proposed new school at Bucksburn/Newhills, and to include the cost implications of any such arrangements in the budget setting process for 2026/27, with a view to the arrangements being included within the proposals for the forthcoming statutory public consultation on the new school		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
50	<b>SCHOOL ESTATE PROJECTS - ON HOLD/NOT YET STARTED</b>								

