

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			21 February 2024						
4	Late Hours Catering Policy	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Commissioning	16.3		
5	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.		Sandy Munro	Governance	Commissioning	16.3	D	Progress is being made but discussions ongoing with Training Providers - Report likely to be submitted to June Meeting
6	Back Wynd Taxi Rank Hours of Operation	Seeking authority to consult on change of operating hours for the Back Wynd taxi rank		Sandy Munro	Governance	Commissioning	16.3		
7			24 April 2024						
8	Public Entertainment Licensing Resolution	to review existing resolution and determine if a review exercise is required		Sandy Munro	Governance	Commissioning	16.3		
9	Taxi Demand Survey (including Review of Taxi Ranks)	The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November. The Committee on 26/10/21 agreed to instruct the Chief Officer – Governance to undertake a Review of the Taxi Ranks in Aberdeen at the earliest opportunity following any Council decision being taken on the options for vehicle access on Union Street and the Spaces for People interventions in that area.		Sandy Munro	Governance	Commissioning	16.3		

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2	Taxi Fleet Composition	The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023		Sandy Munro	Governance	Commissioning	16.3		
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11			5 June 2024						
12	Low Emission Zone - Impact of Glasgow's time-limited exemption for Taxi Operators	The Committee on 6/9/23 agreed to instruct the Chief Officer – Strategic Place Planning to report back to the Licensing Committee in June 2024 on the impacts of Glasgow's time-limited exemption for taxi operators. The NZET on 1/11/23 agreed to request that the report to be presented to the Licensing Committee in June 2024 on the impacts of Glasgow's time-limited exemption for taxi operators be circulated to the Net Zero, Environment and Transport Committee members for information		Will Hekelaar	Strategic Place Planning	Commissioning	16.3		
13	Public Charitable Collection Policy	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Commissioning	16.3		
14	Review of the Short Term Lets Policy	The Committee on 06/09/22 agreed that a review of the policy be undertaken 12 months from the implementation date (1 October 2022).		Jocelyn Janssen	Early Intervention and Community Empowerment	Customer	16.3		
15			20 August 2024						
16	Second Hand Dealer's Licence Resolution	to review existing resolution and determine if a review exercise is required		Sandy Munro	Governance	Commissioning	16.3		
17			9 October 2024						
18	Taxi & Private Hire	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Commissioning	16.3		
19			4 December 2024						

